GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Industries & Commerce Department – Andhra Pradesh Textile, Apparel and Garments Policy 2018-23 – Operational guidelines for implementation of Andhra Pradesh Textile, Apparel and Garments Policy 2018-23 – Orders – Issued.

INDUSTRIES & COMMERCE (Prog.II) DEPARTMENT

G.O.MS.No.54 **Date:10.04.2025**

Read the following:

1) G.O.Ms.No.105, Industries & Commerce (Prog.II) Department, Dt.12.09.2018.
2) From Director of Industries, A.P, e-file bearing No.2707658.

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ORDER:

In the G.O 1st read above, Government have introduced the "Textile, Apparel and Garments Policy 2018-2023" to create an enabling ecosystem for establishment of textile value added activities in the State of Andhra Pradesh. Due to non-issuance of operational guidelines to the Textile, Apparel and Garments Policy 2018-23, the policy could not be implemented. The Government has instructed the Director of Industries to prepare the operational guidelines, so that the eligible industrial units can be benefited.

2) Accordingly, vide reference 2nd read above, Director of Industries, A.P has submitted the draft operational guidelines for implementation of "Andhra Pradesh Textile, Apparel and Garments Policy 2018-23" and requested the Government to issue orders in the matter.

3) Government after careful examination of the proposal of the Director of Industries, A.P, hereby issue the operational guidelines for implementation of "Andhra Pradesh Textile, Apparel and Garments Policy 2018-23" as appended to this order.

4) This order issues with the concurrence of the Finance Department vide U.O.No. FIN01-FMU0ASD(IC)/8/2024, dated:05.04.2025, Computer No.2640868.

5) The Director of Industries, A.P shall take further necessary action in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRDESH)

N YUVARAJ
SECRETARY TO GOVERNMENT

To
The Director of Industries, A.P., Mangalagiri.

(P.T.O)

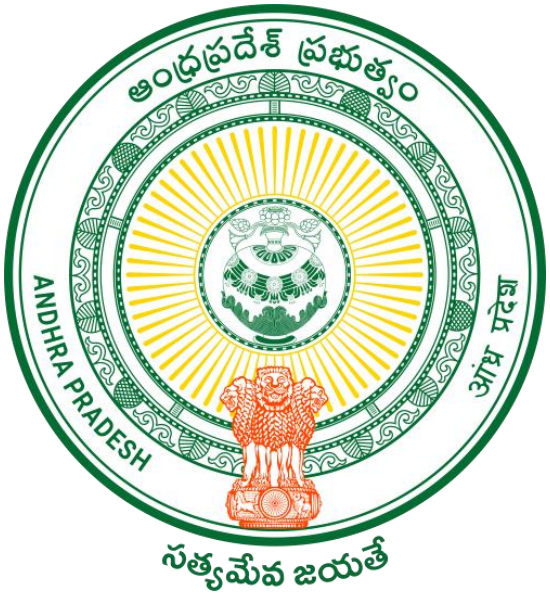
The Commissioner of Handlooms & Textiles, Mangalagiri, Guntur District.
The Vice Chairman & Managing Director, Andhra Pradesh Industrial Infrastructure Corporation, Mangalagiri, Guntur.
The Director of Mines and Geology, Ibrahimpatnam, Vijayawada.
The Managing Director, Andhra Pradesh State Financial Corporation, Tadepalli, Guntur.
The Principal Finance Secretary, AP Secretariat, Velagapudi.
The Secretary to Government, Finance Department
The Secretary to Government, Social Welfare Department.
The Secretary to Government, Tribal Welfare Department
The Special Chief Secretary to Government, Revenue (CT/LA) Department.
The Special Chief Secretary to Government, Irrigation & CAD (Reforms)Department.
The Special Chief Secretary to Government, Energy Department.
The Special Chief Secretary to Government, EFS&T Department.
The Secretary to Government, I&I Department.

Copy to:

The OSD to Hon'ble Minister for I&C and FP Department, GoAP
The OSD to Hon'ble Minister for Textiles, GoAP
The LFB & IMS Department.
The Accountant General, Andhra Pradesh, Hyderabad
The Convener, State Level Banker's Committee.
The General Manager, Small Industry Development Bank of India (SIDBI)
The Pay and Accounts Officer, Vijayawada.
The D.T.A, Mangalagiri
All District Collectors through Director of Industries, Mangalagiri.
All Heads of Departments through Director of Industries, Mangalagiri.
All Departments of A.P Secretariat, Velagapudi.
All Govt., Companies/Corporations through Director of Industries, Mangalagiri.
The P.S. to Addl. Secretary to Chief Minister, Andhra Pradesh.
The P.S. to Chief Secretary to Government, Andhra Pradesh.
All Private Secretaries to the Ministers.
All General Managers, District Industries Centre in the State through the Director of Industries, Mangalagiri.
All Sections in the Department.
SF/SC.

//FORWARDED BY ORDER//

SECTION OFFICER



OPERATIONAL GUIDELINES

THE TEXTILE, APPAREL AND GARMENTS POLICY 2018-2023

Department of Industries & Commerce

Government of Andhra Pradesh

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INTRODUCTION

The Operating guidelines are being brought to make effective Andhra Pradesh Textiles, Apparel and Garments (TAG) Policy 2018-23 which was published vide G.O.Ms.No.105, Industries & Commerce (Programme-II) department, dated 12.09.2018. Further, provisions of GO 105 was extended making the TAG 2018-23 policy valid until a new policy comes into effect, through issue of GO Ms.No.89, Industries & Commerce (Programme – II) department, dated 11-12-2024.

The units which have invested during the period 2018-23 basis the policy GO Ms No 105, could not claim incentives due to no issuance of operating guidelines. For the support ofthe units that have made investment and commenced production during the period i.e., 12-09-2018 till 11-12-2024,the current guidelines are being brought, with defined procedures and conditions for servicing of the claims raised.

For all those units that have commenced production and raised claims under any valid policy (including AP Industrial Development Policy 2020-23, Badugu Vikasam Policy 2020-23), for which operating guidelines have been issued, during the period between 12-09-2018 to 11-12-2024, but claims have not been sanctioned by the department, are eligible to raise fresh claims under TAG 2018-23 and claims will be serviced according to this current guideline. The already raised claims under different policies, will be not be processed as guidelines for 2018-23 policy will be made effective.

For those units that have commenced production, raised claims under above mentioned valid policies, for the period between 12-09-2018 to 11-12-2024,and also claims have been sanctioned, are also eligible to raise fresh claims under TAG 2018-23, but only to the extent of balance amount after deducting sanctioned amount from the eligible incentive amount under TAG Policy 2018-23.

All the claims raised to avail incentives under TAG 2018-23 will be discussed in DIEPC/SLC strictly following the seriatim as mentioned below. The seriatim order for disbursement will be decided basis incentive sanction date by District Industries and Export Promotion Committee (DIEPC) or State Level Committee (SLC).

1. Textile Units that are eligible under TAG 2018-23, **raised claim butdid not receive sanction under other policies**, and raising fresh claim under TAG 2018-23
2. Textile Units that are eligible under TAG 2018-23, **raised claim and received sanction under other policies**, and raising balance claim under TAG 2018-23
3. Textile Units that are eligible under TAG 2018-23, **did not raise any claim under other policies**, and raising fresh claim under TAG 2018-23.

A. Section A – Definitions and General Guidelines

1. DEFINITIONS

1.1. Policy

Policy for the purpose of the operating guidelines means Andhra Pradesh Textiles, Apparel and Garments Policy (TAG) 2018-23 announced by the state government vide G.O.Ms.No.105, Industries & Commerce (Programme-II) department, dated 12.09.2018 and amendments thereof.

1.2. Policy Operating Period

The Policy guidelines will be applicable for processing of incentive claims filed by eligible industries between**12.09.2018** till a **11.12.2024**(inclusive of both dates).

1.3. Textile sector/ enterprises

Textile sector/enterprise shall include all units which are engaged in various value chain activities of the industry such as Weaving, Dyeing & Processing, Technical textiles, Knitting, Garment/Made-ups, Machine Carpeting, Spinning and Modern Ginning units(with at least 50%of investment in value added activities such as weaving/knitting/processing/garmenting/apparel/ made-up etc. and any other activities/process like crimping, texturizing, twisting, winding, sizing etc.)

1.4. Eligible Industries/Enterprises

Eligible Industrial Enterprise means any Textile sector industrial undertaking, other than those run departmentally by Government of India / State Government or having equity of State Government / Government of India.

Enterprises that commenced commercial production within the policy operating period shall be eligible for incentives under this policy.

1.5. New Enterprise

New Enterprises means an enterprise with no prior presence in the state for the proposed line of activity and which commenced commercial production during the operative period of this Policy.

1.6. Expansion Projects:

Existing Industrial Enterprises, setting up expansion projects involving enhancement of Fixed Capital Investment by at least 25% as well as enhancement of capacity by 25% for the same product lines will be eligible for incentives.

In case of expansion projects additional criteria of enhancement of at least 15% of employment from the base, shall also be met. The base employment shall be last three years average employment on enterprise payrolls. Such employment created shall be in the state of AP.

Such enterprises shall also have received CFO/ DCP within the operating period of the policy, to be eligible for incentives under this policy.

1.7. Diversification Projects:

Existing Industrial Enterprises, making investment for a new product involving Diversification with an enhancement at least of 25% of fixed capital investment as well as enhancement of turnover by at least 25%, in value terms, (last three years average turnover) and enhancement of employment by at least 15% from base value (last three years average employment on company's payroll). Employment so created shall be in the state of AP.

Such enterprises shall also have received CFO/ DCP within the operating period of the policy, to be eligible for incentives under this policy.

1.8. Fixed Capital Investment

Fixed Capital Investment (FCI) shall include cost of technical civil works including factory sheds and buildings, plant and machinery, laboratories for research and quality testing, laboratory equipments, utilities for power, fuel and water supply and other miscellaneous fixed assets.

Costs of land, land development, pre- operative & preliminary expenditure, margin for working capital, Interest during Construction (IDC) and non-technical civil works such as roads, office infrastructure etc., are excluded from Fixed Capital Investment for the purpose of application of this policy.

1.9. Fixed Capital Investment for Effluent Treatment Plant (ETP)/Common Effluent Treatment Plant

FCI for ETP means investment in plant & machinery, technical civil works including building for setting up the ETP/CETP.

1.10. Technical Textiles

Technical Textilesare defined as textile materials and products used primarily for their technical performance and functional properties rather than their aesthetic or decorative characteristics. Depending on the product characteristics, functional requirements and end-use applications, the highly diversified range of technical textiles have been grouped into 13 sectors, application-wise.

a) Agrotech (Agriculture, Horticulture and Forestry)
b) Buildtech (Building and Construction)

c) Clothtech (Technical components of shoes and clothing)
d) Geotech (Geo-textiles and Civil Engineering)
e) Hometech (Components of furniture, household textiles and floor coverings)
f) Indutech (Filtration, cleaning and other industrial usage)
g) Meditech (Hygiene and Medical)
h) Mobiltech (Automobiles, Shipping, Railways and Aerospace)
i) Oekotech (Environmental Protection)
j) Packtech (Packaging)
k) Protech (Personal and Property Protection)
l) Sport tech (Sport and Leisure)
m) Defence tech (Textile for defence use)
n) Any other product as notified by Ministry of Textiles, Government of India, time to time

1.11. Integrated textile project

Integrated textile project means the investment made in value added activities such as weaving/knitting/processing/garmenting/technical textiles/Made ups. If investments are made in modern ginning and spinning activities along with at least two of the above-mentioned value-added activities, then the investment made in the value added activities should be at least 50% of the total project cost.

1.12. Micro Industries/Enterprises:

Micro Industry/Enterprise means an Industry/enterprise in which the Investment on plant and machinery and the turnover is up to the limit as defined by the Government of India effective 01-06-2020.

Investment in Plant & Machinery	Turnover
INR 1 Cr	INR 5 Cr

1.13. Small Industries/Enterprises:

Small Industry/Enterprise means an Industry/enterprise in which the Investment on plant and machinery and the turnover is up to the limit as defined by the Government of India effective 01-06-2020.

Investment in Plant & Machinery	Turnover
INR 10 Cr	INR 50 Cr

1.14. Medium Industries/Enterprises:

Medium Industry/Enterprise means an Industry/enterprise in which Investment on plant and machinery and the turnover is up to the limit as defined by the Government of India effective 01-06-2020.

Investment in Plant & Machinery	Turnover
INR 50 Cr	INR 250 Cr

1.15. Large Industries/Enterprises:

Large Enterprise means any Textile sector industry enterprise other than MSMEs and havingFixed Capital Investment up to INR 200 Crore.

1.16. Mega Industries/Enterprises:

Mega Enterprise means any Textile sector industry enterprise with a Fixed Capital Investment of at least INR 200 crores or providing employment to 2,000 people or more.

1.17. Ultra Mega Integrated Textile Project

Ultra Mega Integrated Textile project means any Textile sector industry enterprisewith a Fixed Capital Investment of at least Rs. 500 crores or providing employment to 5,000 people or more, with at least 2 value addition activities (Except spinning and Modern Ginning) over a period of five (5) years from 1st DCP.

1.18. Tax:

Tax means Tax paid to Commercial Tax Department by the way of net State Goods and Services Tax (SGST) on goods produced by the Industrial Enterprise.

1.19. Date of Commencement of Commercial Production (DCP):

The date of first sale invoice generated by the concerned enterprise in case of MSMEs or date of commencement of production as in the Industrial Entrepreneur Memorandum (IEM) part B issued by DPIIT, GoI, in case of Sub Large and above category enterprises, shall be considered as Date of Commercial Production.

While confirming the DCP of the enterprise by the concerned inspecting officer, due diligence is to be exercised by correlating date of first sale bill and first power bills. In case of any dispute on DCP between the Enterprise and the Department, State Level Committee (SLC) will review, and its decision is final.

1.20. Approved Project Cost

Approved project cost means, the cost of the project on different components as approved by the term loan lending institution or in case of joint financing, by the lead term loan lending institution. The Appraised Project Cost by the Scheduled Commercial Banks/Financial Institutions recognized by Reserve Bank of India

for the purpose of sanction of working capital margin would be treated as the Approved Project Cost. However, the component of working capital margin will not be considered for computing investment subsidy for industrial enterprises.

In respect of new self-financed projects, the Approved Project Cost needs to be certified by Chartered Accountant, and in case of existing self-finance projects the Approved Project Cost certified by Chartered Accountant, should be validated with the latest audited financial statements of the enterprise by the inspecting officer.

1.21. Allocable area (in case of Textile Parks):

Allocable area means area available for allocation to the units for industrial activity and shall exclude the area utilized for providing common and required infrastructure facilities.

1.22. Original Fixed Capital Investment:

Investments made on fixed capital assets prior to Expansion/Diversification will be treated as Original Fixed Capital Investment. While computing this Original Fixed Capital Investment, neither depreciation nor revaluation will be taken into account. Fixed assets include cost of technical civil works, plant, machinery laboratories for research and quality testing, laboratory equipment, utilities for power, fuel and water supply and other miscellaneous fixed assets as per the approved project cost. This project cost will also include cost of machinery installed within six months from DCP in case of aided units. In case the Mega project is an aided unit, the investment made during the period of 12 (twelve) months from DCP will be considered in computing the investment made by the enterprise.

1.23. Revised Project Cost

The Revised Project Cost for the self-financed Industrial Enterprises is increasing or decreasing by not more than 10%, a self-certification of the revised project cost by the enterprise shall be considered as the revised project cost. If the revised project cost is increasing or decreasing by more than 10% Project Cost will need to be certified by Chartered Accountant, and the cost of the individual elements should be validated by the latest audited financial statements of the firm, in case of existing enterprises.

1.24. Production Capacity of Original Enterprise/Industry:

The highest annual production/turnover achieved during preceding three financial years prior to expansion/diversification, will be treated as Production Capacity of the Original Enterprise/Industry. In case where enterprise/industry is going for expansion/diversification in less than three years from DCP

proportionate highest annual production/turnover achieved will be treated as Production Capacity of the Original Enterprise/Industry.

1.25. Aided Enterprise/Industry:

The Enterprise/Industry availing term loan from Scheduled Commercial Banks/Financial Institutions/Industrial Finance Corporation of India recognized by Reserve Bank of India, A.P. State Financial Corporation (APSFC) and Small Industrial Development Bank of India (SIDBI) for setting up the Enterprise/Industry is treated as Aided Enterprise/ Industry.

1.26. Self-financed Enterprise/Industry:

The Enterprise / Industries set up with own funds / unsecured loans without any involvement from Scheduled / Commercial Banks/ Financial Institutions/ Industrial Finance Corporation of Indiarecognized by Reserve Bank of India / APSFC etc. is treated as Self-Financed Enterprise. However, units established first with own funds /unsecured loans and which have obtained term loan subsequently after commencement of production are treated as Self-Financed units for the purpose of sanction of incentives under the policy.

However, Units which have commenced production with own funds and possess in principle sanctionbefore the DCP and availed loans from the scheduled Banks within 6 months from DCP will be treated as Aided Enterprise.

Further, wherever, the Enterprises / Industry is established with term loan less than 40% of the project cost will also be considered as self-financed units for the purpose of finalization of investment. The Self-financed Entrepreneurs are eligible for availing incentives as applicable.

1.27. Executive Agency:

The executive agency is the promoter of the park and name under which the industrial park/industrial unit is being setup.

1.28. Month:

Calendar months

1.29. Financial Year:

1st April to 31st March

1.30. First Half Year:

1st April to 30th September

1.31. Second Half Year:

1st October to 31st March of next year

2. Computation of fixed capital investment

2.1. Factory Building

2.1.1. The value of factory building constructions will be limited to the approved project cost. Values of leased building will not be taken into account. Cost of buildings will be computed as per the APSFC approved rates of construction/year of construction or the actual cost, whichever is lower.

2.1.2. The items of civil works which are permitted for computation towards eligible cost are:

i. Main Factory Shed
ii. Raw Material and finished products godown
iii. Office room and Lab room
iv. Cooling water ponds
v. Boiler shed and generator room
vi. Effluent treatment ponds, etc.
vii. Overhead Tank, and pump house and sump
viii. Bore- wells
ix. Fencing and Gate
x. Architect fee and supervision charges
xi. Compound wall
xii. Canteen
xiii. Workers' rest room
xiv. Time Office
xv. Cycle / Vehicle Stand
xvi. Security Shed and
xvii. Toilet room and sanitary fittings.

2.1.3. The total value of items at viii to xvii and similar items shall not exceed 10% of the total value of civil works. Total value of the civil works means items i to vii only (within the approved project cost). The plinth area of the civil works is based on the constructions made by the Industrial enterprise from item i to vii only.

2.2. Plant and Machinery

2.2.1. Value of plant, machinery and equipment installed and the value of tools (other than consumables) Jigs, Dies, Moulds, pollution equipment, lab equipment etc. necessary for production of approved line of activities will be taken into account, as per the notification under MSMED Act, 2006 of GoI from time to time. Leased plant and equipment are not eligible for incentives.

2.2.2. Enterprise/Industry setup with total second-hand machinery would not be eligible for any incentives/concessions. However, in case of Enterprise/Industry setup with imported machinery, value of 100% imported second hand plant, machinery and equipment will be considered as new indigenous machinery, if it is imported directly by the Industrial Enterprise. In case of indigenous second-hand machinery purchased by the Industrial Enterprise, such value should not exceed 25% of the total value of plant and machinery. The value of indigenous second-hand machinery will not be computed towards eligible Fixed Capital Investment for incentives.

2.2.3. To decide the percentage of second-hand machinery, market value as certified by C.A. will be taken into account, subject to such machinery having a minimum of further six (6) years life for MSEs, twelve (12) years for Medium and above Enterprise certified by a Licensed Engineer. New Enterprise/industry setting up with a mix up of new / second hand machinery shall be subjected to these norms.

2.2.4. Expenditure on Technical Consultancy / Feasibility study including turn-key charges will be considered towards the Fixed Capital Investment, provided they are part of the approved project cost, capitalized and certified by a C.A., but limited to 10% of the total cost of plant machinery and equipment installed.

2.2.5. The value of plant, machinery and equipment procured by new Industrial Enterprise from APSFC / A.P. State Industrial Development Corporation / Nationalized Banks pertaining to disposed of Enterprise/Industry will be taken into account, provided such machinery has not enjoyed any incentives under any of the earlier incentive schemes.

2.2.6. Only depreciated value of such plant, machinery and equipment, as certified by C.A. subject to such machinery having a minimum of further six (6) years life for MSEs, twelve (12) years for medium and above enterprises certified by a Licensed Engineer, will be taken into account for computing towards eligible Fixed Capital Investment.

2.2.7. In respect of new Industries Enterprises setup in the premises belonging to disposed of Enterprises from any Financial Institution / disposed of enterprises/industries, if the earlier Enterprises availed incentives, only new assets created with fresh investment would be eligible for incentives.

2.2.8. Value of self-fabricated machinery by the new industrial Enterprise/Industry will have to be certified by a Chartered Engineer or Engineer of the term lending institution concerned for the purpose of computing the eligible Fixed Capital Investment.

2.2.9. Diesel Generator and transformer cost are not allowed for computing towards Fixed Capital Investment.

2.3. Items not computable towards fixed capital investment

a) Costs of land, land developmentcost, Working capital, raw material, stores and all consumables including spare tools, etc.
b) Value of the Motor Vehicles.
c) Pre-operative expenses, advances, expenditure not supported by payment of bills wherever necessary.
d) Investment made outside the approved project cost and items not covered by approved project.
e) Fixed assets which form part of project cost but not created within 6 months from the DCP or the date of filing the claim whichever is earlier if it is an aided enterprises/industry.
f) Term loan sanctioned by the Financial Institution after the DCP.
g) In case of self-financed Enterprise/Industry, the fixed assets created after the DCP and payment made (unless they are “credit invoice” payments) after DCP, or any such value.

3. Ineligibility

3.1. New Industrial Enterprise established with plant and machinery on lease is not eligible for incentives/concessions.

3.2. New Industrial Enterprise established with second-hand machinery is not eligible for incentives/concessions except where the cost of such machinery does not exceed 25% of the total cost of plant and machinery.

4. General Guidelines

4.1. The claim applications filed by eligible enterprisesafter six months but before one year from the date of release of the operating guidelines will be treated as belated claims and are eligible for 50% of all the incentives. All claims filed beyond one year from the release of guidelines are not eligible for any incentives.

4.2. All eligible MSEs having leased premises, should furnish a registered lease deed for a minimum six (6) years production period from the DCP, and others should furnish a registered lease deed for a minimum Eight (8) years production period from the DCP.

4.3. In case of building purchased from existing Industry/Enterprise which has availed incentives, the building cost will not be considered as part of Fixed Capital Investment for computing Capital Subsidy. In case if the original unit has not availed incentives on building, the depreciated value of building (excluding land cost) will be considered as part of Fixed Capital Investment for computing Capital Subsidy. A certificate on the depreciated value of building and quality & life of the building by Civil Engineer (Annexure 7) are to be submitted along with the application.

4.4. In case of existing Industrial Enterprise setting up a new industrial Enterprise with separate identifiable investment within the same land of the existing unit

with compound wall separating the two units having separate entry/out gate, the words 'SEPARATE IDENTIFIABLE INVESTMENT' shall means that the Enterprise/Industry should not have any production linkage with the existing manufacturing process, such as using common rail loading system for unloading raw materials and transporting finished products the new Enterprise/Industry should be in a separate building/shed, should maintain separate books of accounts and the project should be appraised independently by financial institution as a viable project in case of aided units. In case of self-financed units, Approved Project Cost will need to be certified by Chartered Accountant / Chartered Engineer empanelled by the Government of Andhra Pradesh, and the cost of the individual elements should be validated by the latest audited financial statements of the firm.

4.5. A new project will not, however, be regarded as a "Separate Identifiable Investment" if the utilities of the existing Enterprise/Industry like water, electricity without separate main meter (no sub-meter), steam, and pollution control systems, packaging etc. are extended to the new Enterprise/Industry. Machinery bills and sale bills shall be maintained in the name of unit I and unit II etc. and the same should be reflected in the annual financial statements separately.

4.6. If any existing Industrial Enterprise setting up a new Industrial Enterprise with Separate Identifiable Investment for the same end product/new product at different location in the same name it will be treated as new Enterprise/Industry(Separate Identifiable Investment) for the purpose of sanction of various incentives, even though there is no separate GST registration number and separate marketability, since the Commercial Tax Department is issuing only one GST Registration number for one dealer even they have more than one Enterprises/Industries within the State.However, they have to maintain separate books of accounts for each location.

4.7. In case of any doubt/ambiguity in deciding the "Separate Identifiable Investment" the decision of SLC is final.

4.8. Expansion/Diversification Enterprise/Industry should also obtain all the statutory/required approvals.

4.9. All the entrepreneurs should have Permanent Account Number (PAN) and should regularly file the Income Tax Returnsin the name of the legal entity i.e proprietor in the case of sole proprietorship, firm in case of partnership and in the name of the company in case of Private Limited companies etc.

4.10. The detail shall be submitted by the Entrepreneur:

a) Aadhaar number shall be required for Udyam Registration.
b) The Aadhaar number shall be of the proprietor in the case of a proprietorship firm, of the managing partner in the case of a partnership firm and of a karta in the case of a Hindu Undivided Family (HUF).

c) In case of a Company or a Limited Liability Partnership or a Cooperative Society or a Society or a Trust, the organisation or its authorised signatory shall provide its GSTIN and PAN along with its Aadhaar number.
d) The units must possess Professional Tax Registration, unless otherwise exempted, as per the existing rules/regulations
e) For Transport sector units, installation of GPS on the vehicle is mandatory.
f) Following is required details required to be provided based on the type of enterprise Company:

Details	Sole Proprietorship (In the Name of)	Partnership Firm (In the Name of)	Pvt. Ltd / Public Ltd. / Society / LLP / etc (In the Name of)
GSTIN	Name of the Enterprise	Name of the Enterprise (Partnership firm)	Name of the Legal Entity
Aadhaar	Name of the Entrepreneur (Proprietor)	Name of the Managing Partner of the Partnership firm	Name of the Managing Director
PAN	Name of the Entrepreneur (Proprietor)	Name of the Firm	Name of the Legal Entity

4.11. In the instances where the raw materials/intermediate products are being transported as stock transfer, SGST reimbursement will be limited in proportion of value addition on finished product. SVC/SSVC along with the representative of Central Excise Department will decide the quantum of value addition for processing the claim application.

5. Change of constitution/management/name or style of industrial enterprise

Where an enterprise after having availed any incentive/concession as per the policy, intends to change its constitution, management, name or style within the first six (6) years for Micro and Small enterprises and eight (8) years for Medium and above enterprises from the DCP, such entity shall seek the approval of DIEPC or SLC, as the case may be, by producing following documents -

a) Obtain the No Objection Certificate (NOC) from the financing institutions concerned in respect of aided Enterprise/industry
b) Submit and affidavit about the Management change and details of the new promoters and directors

c) Produce Certificate of incorporation from Registrar of Companies (ROC)/ Registrar of Firms/other competent authority along with Memorandum of Association & Articles of Association in the case of a company and similar documents as applicable in case of other concerns, immediately on change of constitution, change of name or style etc
d) Submit any other relevant document/details as the DIEPC/SLC may deem necessary.

6. Lease of enterprise/industry

In case of the Industrial Enterprise that availed incentives/concessions and whose management is not able to run the Enterprise/Industry and intends to lease out to other management within the first six (6) years for MSEs and eight (8) for Medium and above enterprises from the DCP should obtain No Objection Certificate (NOC) from the financing institutions concerned in respect of aided Enterprise/Industry before seeking the approval of DIEPC in respect of Micro, Small Enterprises and State Level Committee in respect of Medium and above Projects.

7. Change of location of industrial enterprise sanctioned incentives

7.1. Any aided enterprise/industry proposing to shift their location within the district during the continuous production period shall obtain NOC from the financing institution concerned before seeking approval of DIEPC/SLC.

7.2. Self-financed enterprises shall be required to seek approval from DIEPC/SLC.

7.3. In case of micro and small enterprises, the respective DIPEC shall have the authority to grant the approvals for shift of location to any part of the state.

7.4. In case of Medium and above enterprises, SLC shall have the authority to grant the approvals for shift of location to any part of the state.

7.5. It shall be an irrevocable obligation on the part of the enterprise to provide documentary evidence/proof regarding the shifting of location of production/operation once such shifting has been effected.

7.6. No enterprise that has availed incentive/concession under this policy shall be allowed to shift its production/operation outside the state during the continuous production period. Any violations to this clause, incentives released shall be recovered from the enterprise under Revenue Recovery Act (or any act applicable)

8. Merger/amalgamation of the industrial enterprises

8.1. Approval of the SLC is necessary for merger/amalgamation of one or more enterprises/industries in case at least one among such enterprise/industries has availed incentive/concession under this policy.

8.2. In all such cases, application shall be submitted by the enterprise/industry to the Commissioner of Industries for general industries or CEO, APFPS for food processing related industries, as the case may be, through GM, DIC concerned along with the necessary orders of appropriate forum under

Companies Act, NOC from the Financing Institution, amended LI/IL/IEM and Incorporation Certificate from the Registrar of Companies (RoC).

8.3. The Partnership Firm shall submit NOC from their Financing Institution and Firm Registration certificate generate by competent authority. The Proprietary concerns shall submit NOC from the Financing Institution.

8.4. The enterprise/industry concerned shall be liable to submit any other documents than those mentioned above, as the SLC may deem necessary for its consideration before providing approval for the merger/amalgamation.

9. Change of Line of Activity / Inclusion of Additional Line Of Activities

9.1. If an Enterprise/Industry starts manufacturing new eligible items without any additional machinery or equipment, with the same plant & machinery, then such items shall be permitted to apply for any incentive within the period specified in the policy, from the DCP of the original product.

9.2. They should obtain prior approval from DIEPC in respect of Micro and small enterprises and SLC in respect of Medium and above enterprises before taking up production of such new items respectively to be able to apply for any incentives as applicable under the policy.

10. Break In Production

10.1. If any Industrial Enterprise is not in operation/working for more than 90 days continuously, then the Industrial Enterprise shall be treated as break in production and not in continuous working.

10.2. Break-in-production up to a period of three (3) years due to the reasons beyond its control such as shortage of raw-materials, power and change of management, fire accidents and natural calamities etc. may be condoned by DIEPC in case of micro and small enterprises and SLC in case of medium and above enterprises on merits.

10.3. Any break-in-production will result in extending the continuous production period requirement, which is six (6) years for MSEs and eight (8) years for Medium and above enterprises, by the period of such break. This condition is not applicable for seasonal Industrial Enterprises as defined by the Department.

10.4. GM, DIC concerned should monitor the progress of these Enterprises and submit report to the Commissioner of Industries for general industries, copy to Commissioner H&T on a half yearly basis.

11. Procedure for claiming various incentives

11.1. The entrepreneurs who wish to receive industrial approvals have to file for the same on the “Apply for approvals” section on the website “www.apindustries.gov.in”.

11.2. The entrepreneurs who wish to avail incentives have to file separate claims for each of the incentives they are eligible for through online incentive portal

at “Apply for Industrial Incentives” on the website “www.apindustries.gov.in” invariably within the stipulated time frame as prescribed in this document.

11.3. Any Enterprise/Industry going for expansion/diversification, should submit the claim application separately subject to conditions stipulated at Para No.1.6 and 1.7, otherwise the Enterprise/Industry will be treated as original Enterprise/Industry and the incentives/concessions will be considered from the DCP of the original Enterprise/Industry.

11.4. All enterprises must fill Common Application Form (Annexure – 2) and file other corresponding forms and certificates as applicable, in the incentives portal.

11.5. In case of MSMEs investment declared under Common Application Form, to the extent of investment made for the current unit, shall be considered for deciding the applicability of incentive quantum under Micro, Small or Medium Category.

11.6. To extent possible, incentives portal shall be integrated with APIs of concerned line departments (including but not limited to GSTIN, Energy, Excise, Commercial Tax, Labor), to leverage features of Artificial Intelligence for self-computation of incentive/concessions, digital validation of documents submitted, fraud detection and online certification required for incentive claim submission.

11.7. The Unit holder must obtain all the necessary statutory approvals/permissions/licenses for operating the unit. In case of deemed approvals, the online system shall not permit the user who didn’t obtain necessary approvals/permissions/licences/ to apply for incentives beyond the exempted period.

11.8. All BC/SC/ST/Women/specially abled Entrepreneurs will have to clearly specify the category they are applying for industrial approvals and claiming incentives clearly on the Single desk portal (SDP) and online incentive portal respectively, along with the necessary documentation as requested.

12. Procedure for sanction of Incentives

12.1. Scrutiny/Verification Committees (SVC) at the State Level and District Level are constituted for scrutinizing and recommending the claims for the incentives to the SLC/DIEPC respectively.

12.2. Committees at the State Level (SLC) and District Level (DIEPC) are constituted for sanction/rejection of claims for the incentives.

12.3. **Profession Tax:** Payment of Profession Tax is mandatory for obtaining industrial approvals/ licenses, renewals and for availing incentives as per the Andhra Pradesh Tax on Professions, Trades, Callings and Employment Act 1987. All entrepreneurs shall submit undertaking that they are paying the profession Tax to the Government. All inspecting officers should ensure and certify the payment of profession tax by the enterprises before placing any claims in the SVC and approved in DIEPC/SLC as the case may be.

12.4. On receipt of the first application of claiming incentives from the industrial Enterprises (aided/self-financed), concerned for sanction of incentives under the policy, the designated DIC official should inspect the Enterprise/Industry and verify all the records/documents as per document check list provided at Annexure 1 and provide recommendation in the inspection report format provided at Annexure 3.

a) Micro Enterprises should be inspected by Industrial Promotion Officer (IPO) concerned and submit the inspection report online to DIO/General Manager, with due knowledge of Area officer (AD/DD of the area) concerned.
b) Small Enterprises should be inspected by Assistant Director/Deputy Director of concerned area along with concerned area IPO and submit the report to DIO/General Manager.
c) Medium & above Enterprises should be inspected by the General Manager, along with concerned area officer and concerned area IPO and submit the report to Commissioner of Industries.

12.5. If it is an aided or self-financed Enterprise/Industry, the inspecting officers should verify all the machinery as per machinery list with bills, payment proofs and certify on the list of machinery as follows:

"Verified Plant & Machinery. Found tallying with the list. Duly erected and put to use and is required for manufacturing the approved lines of activities. There are no second-hand machinery items in the list".

12.6. If any second-hand machinery exists in the list, it can be certified accordingly.

12.7. If it is an aided Enterprise/Industry, the financial institution & concerned Inspecting Officer should certify that "this is to certify that from the above list of plant & machinery Sl. No. XX to YY are new and Sl.No. XX to XX are second hand machinery.

12.8. Wherever there is a difference of opinion on the genuineness of plant and machinery between financial institution (in case of aided enterprise/industry) or Chartered Accountant or Chartered Engineer (in case of self-financed enterprise/industry) and the departmental officer, the unit may be ordered by District Collector for inspection by DSVC after placing the issue before the DIEPC or by Commissioner Industries for inspection by SSVC after placing the issue before SLC.

12.9. In case of self-financed enterprises/industry, where validation of bills for claims raised need special investigation, District collector in case of Micro and Small enterprise claims and Commissioner of Industries in case of Medium and above enterprise claims can constitute an ad-hoc joint inspection committee with competent authorities for fast disposal of claims.

12.10. The inspecting officers are solely and severally responsible for the inspection and they should upload the inspection reports (format given at Annexure 3) within 48 hours.

12.11. Inspection report will be made available to the entrepreneur through his/her login.

12.12. If the entrepreneur doesn't agree with the inspection report, he/she can appeal within 3 months of publication and uploading the inspection report.

12.13. The DIEPC Committee shall consider the recommendations from district SVC in case of micro and small enterprises, SLC committee shall consider the recommendations from State SVC in case of Medium and above enterprises and shall take appropriate decision including sanction or rejection of the claims.

12.14. For Micro and Small Enterprises appellate authority is District Collector, and for Medium and above enterprises, the appeals are submitted to Commissioner, Industries or Commissioner, H&T.

Service Level Agreement (SLA) for sanction of Incentives:

12.15. GM DIC's office will receive and process claim applications strictly as per seriatim and ensure placing the same before the district SVC and DIEPC in respect of Micro and Small cases within 100 working days.

12.16. In respect to Medium and above enterprises, GM/DIO shall forward the claim applications to Commissioner of Industries office, and the authorities at Commissioner of Industries office, shall process claim application strictly as per seriatim and place the same before state SVC and SLC within 100 working days.

12.17. File processing hierarchy for all Micro and Small enterprises at District level:

Movement of file	Max. no. of days
IPO/ AD/DD to GM	25
GM to SVC completion	30
SVC to DIEPC	30
DIEPC to Issue of sanction proceedings	15
Total	100

12.18. File processing hierarchy for medium and above enterprises at State level:

Movement of file	Max. no. of days
GM to State AD/DD	20
State AD/ DD to JD / Addl. Dir.	20
JD to SVC completion	20
SVC to SLC	25
SLC to Issue to sanction proceedings	15

Total	100

13. Procedure for Inspection of enterprises

13.1. The concerned inspecting officers shall inspect the enterprises once in 6 months after first inspection / from the date of previous inspection in case of Micro and Small Enterprises and once in a year in case of Medium and above Enterprises.

13.2. The performance reports shall be obtained from the unit during the inspection in the prescribed format and the same shall be uploaded in the portal.

13.3. The claims received further shall be processed based on the earlier inspection / performance report filed earlier without inspecting the unit physically.

13.4. These performance reports shall also be utilized for analyzing the efficiency / performance of the unit and for facilitating other benefits if any.

14. Procedure for Disbursement of Funds:

14.1. All sanctioned claims shall be kept ready in the chronological orders (as per the date of application) for disbursement. No documents shall be uploaded by the entrepreneur for disbursement, except in cases involving courts, wherein court orders shall be honoured.

14.2. The Self declaration submitted at the time of submission of Common Application Form (Annexure 2) is sufficient for disbursement of the sanctioned incentives.

14.3. The entrepreneur shall submit the account details and NOC from Term Loan Financial Institution, if the Term loan is closed or outstanding of the Term loan is less than the Incentive amount to be disbursed.

14.4. The investment subsidy component should be credited to term loan account only and other incentive components may be credited to term loan account/CA/CC account as per the option given by the entrepreneur.

14.5. Option shall be given to edit their Account details with necessary documents, First page of the bank statement/Crossed cheque leaf/NOC from the banker. In such cases, the GM, DIC of the concerned district shall verify the account number, IFS code and other details thoroughly and authorize the details received from the entrepreneurs through online and forward the same to the Joint Director of Industries (Incentives) of the Head office for updating the same.

14.6. The disbursements are made in a bunch of cases through consolidated release proceedings generated through online system for SLC sanctions by the Commissioner of Industries and DIEPC sanctions by the District Collector respectively observing the chronological order of such meetings held and the same shall be approved by the Commissioner of Industries.

The disbursement shall be made on the Integrated CFMS system based on the Proceedings generated.

14.7. In case of industrial Enterprises which have availed any bridge loans against the anticipated subsidy, the subsidy amount shall be released first to the Financial Institution which has sanctioned and released bridge loan, to discharge the liability in full against such sanction and balance amount, if any, would be released in the manner prescribed.

14.8. Wherever the GM, DIC finds any Industrial Enterprise sick, closed, change of management taken place, change of financial institution, shifting part of the machinery etc. or for any other reason not worthy of receiving subsidy till further examination, the Commissioner of Industries / GM, DIC shall not disburse the subsidy to such Enterprise/Industry and a written intimation to be given to the Industry/Enterprise by the GM, DIC. In case of above two situations, the subsidy shall be disbursed only after further clearance given by the SLC.

14.9. However, if the unit was in continuous production for a period as prescribed i.e. 6 years for MSEs and 8 years for others from DCP and the amount is pending to be released even after such period, that amount should be released without insisting working status.

15. Recoveries of Incentives Sanctioned under the Scheme

Incentives/concessions granted to an industrial enterprise shall be liable to be recovered under the following circumstances.

15.1. If the incentives/concessions are obtained by the industrial enterprise by misrepresentation of essential facts or by furnishing of false information or suppressions of facts or by submission of false/fake documents etc. In addition to recovery of the incentives granted, penalty will be levied @ 5 times of the sanctioned and disbursed amount and barred from availing incentives in future.

15.2. If the industrial enterprise goes out of production within six (6) years for MSEs and eight (8) years for Medium & above Enterprises from the DCP. However, in case where the Enterprise/Industry remains out of production for period upto 36 months due to the reasons beyond its control such as shortage of raw-materials, power and change of management, bills receivables, recession in the market etc., and the same is regularized by the DIEPC/SLC are exempted from recovery/penalty.

15.3. If the industrial enterprise fails to furnish the prescribed statements and/ or information when it is called upon to furnish.

15.4. If the industrial enterprise effects change of management without prior approval from the financing institution concerned and the State Level Committee.

15.5. If the industrial enterprise shifts a part or whole of the industrial Enterprise/Industry or lease out the whole or part of premises or the plant

and machinery after receiving a part or whole of the incentives without prior approval of the DIEPC/SLC.

15.6. If the whole or part of the industrial enterprise is sold without the prior approval of the SLC.

15.7. If the industrial enterprise enters into a contract of any nature whatsoever by transferring the Management, without the prior approval of the SLC.

15.8. In the event of recoveries for reasons arising mentioned above, they shall be recovered treating them as arrears of Land Revenue under A.P. Revenue Recovery Act, 1864 and the GM, DICs will be designated as recovery officers by suitable Government Orders.

15.9. In this regard, the GM, DIC concerned should monitor the progress of the Enterprises and submit report to the Commissioner of Industries, copied to Commissioner, H&T, on half-yearly basis.

16. Furnishing of statement of account/information by eligible industrial enterprises

16.1. Industrial Enterprises, which obtain incentives under the scheme, shall furnish certified copy of audited accounts including Balance Sheet before 30th June of the succeeding year to the disbursing agencies i.e. to the GM, DIC, of District concerned. Such statement should be furnished for a period of minimum six (6) years or eight (8) years as the case may be. Further, industrial Enterprises should also furnish details of production, sales, employment, etc., in the proforma prescribed to the GM, DIC concerned as an Annual Return before 30th June of the succeeding year and obtain acknowledgment thereof.

16.2. However, Enterprises which are released capital subsidy not exceeding Rs.1,00,000/- may furnish only the Annual Performance Report in the proforma prescribed to the General Manager, DIC concerned as an Annual Return before 30th June of the succeeding year and obtain acknowledgment thereof for a period of six (6) years or eight (8) years as the case may be after going into commercial production. In case if any entrepreneur fail to submit the certified audited accounts including Balance Sheet or Annual Performance Report in time, the recurring incentives in future will be stopped.

17. Composition of Committees for Incentive sanction

17.1. District Level Scrutiny-cum- Verification Committee

17.1.1. The District Level Scrutiny-cum-Verification Committee (SVC) shall scrutinize various incentive claim applications from eligible Micro and Small category enterprises and make recommendations to the DIEPC regarding sanction of incentives.

17.1.2. The District Level Scrutiny-cum-Verification Committee (SVC) shall comprise of the following members -

S.No	Committee Members	Role
1	General Manager/DIO, District Industries Centre	Chairman
2	Manager, A.P. State Financial Corporation of concerned district	Member
3	Zonal Manager, A.P. Industrial Infrastructure Corporation concerned District or his nominee	Member
4	District Registration & Stamps, Revenue Department or his nominee	Member
5	Representative of AP Food processing Society	Member
6	Representative of AP MSME Corporation	Member
7	Representative of AP Technology Services	Member
8	Representative from DISCOM concerned	Member
9	Assistant Commissioner (ST), Commercial Taxes Dept. or his nominee	Member
10	Lead District Manager or his nominee	Member
11	Representative from Transport Department	Member
12	Deputy Director/Assistant Director concerned	Member-Convener

17.2. District Industries and Export Promotion Committee on Incentives (DIEPC)

17.2.1. The DIEPC committee shall consider the recommendations of district scrutiny-cum-verification committee (SVC) and shall take appropriate decision including sanction or rejection of the claims of micro and small enterprises (not deviating from the norms defined by GoI for MSMEs)

17.2.2. The committee shall comprise of following members.

S.No	Committee Members	Role
1	District Collector	Chairman
2	Regional Authority of Directorate General of Foreign trade	Co-Chairman
3	Representative of regional office of MSME and/or representative of MSME-DFO as necessary	Member
4	Representative from Sector specific Export Promotion Council	Member

S.No	Committee Members	Role
5	Representative from Quality and Standards implementation body for products/services	Member
6	Representatives from sector specific Ministries from GoI(Agriculture, Fisheries, Mines & Geology, Drugs & Pharmaceuticals, Horticulture & Food Processing etc.,)	Member
7	Representatives from sector specific Ministries from State Govt. as necessary	Member
8	Representative from Commercial Taxes Department/GST	Member
9	Representative from Road Transport Authority	Member
10	Branch Manager, A.P. State Finance Corporation	Member
11	Deputy Chief/ Inspector of Factories Dept.	Member
12	Environmental Engineer, APPCB	Member
13	Representative from Marketing Dept.	Member
14	Superintendent Engineer / Divisional Engineer, APTRANSCO/ DISCOMs	Member
15	Zonal Manager, AP Industrial Infrastructure Corporation	Member
16	Sectoral agencies specific to Product identified in each District (NABARD etc.,)	Member
17	Representative from Social Welfare Dept.	Member
18	District Panchayat Officer	Member
19	Commissioner, Municipality / Urban Development	Member
20	Lead District Officer / Lead Bank Manager	Member
21	Five (5) representatives of Industrial Associations	Member
22	Representatives of any line Department/ Department of GOI or Expert as Special Invitee, wherever necessary	Invitee
23	Representative of AP Food Processing Society	Member
24	Representative of AP Technology Service	Member
25	General Manager, District Industries Centre	Member – Convener

17.3. State Level Scrutiny-cum-Verification Committee

17.3.1. The State Level Scrutiny-cum-Verification Committee (SSVC) shall scrutinize various incentive claim applications from eligible Medium and above category enterprises and make recommendations to the SLC regarding sanction of incentives.

17.3.2. The State Level Scrutiny-cum-Verification Committee (SSVC) shall comprise of the following members -

S.No	Committee Members	Role
1	Additional Director	Chairman
2	Nominee of Inspector General, Registration & Stamps, Revenue Department	Member
3	Nominee of The Chief Commissioner of State Tax, Commercial Taxes Dept	Member
4	Nominee from State Level Bankers Committee	Member
5	General Manager, A.P. State Financial Corporation, or his nominee.	Member
6	Nominee of Managing Director, A.P. Industrial Infrastructure Corporation	Member
7	Nominee from CMD, A.P. Transco	Member
8	Nominee of CMD, APEPDCL, Visakhapatnam	Member
9	Nominee of CMD, APCPDCL, Vijayawada	Member
10	Nominee of CMD, APSPDCL, Tirupati	Member
11	Representative of AP Food processing Society	Member
12	Representative of MSME corporation	Member
13	Representative of AP Technology Services	Member
14	Joint Director- Incentives	Member-Convener

17.4. State Level Committee on Incentives (SLC)

17.4.1. The State Level Committee (SLC) on incentives shall scrutinize and sanction the claims of medium and above enterprises. The representatives from the government departments shall be at least at the rank of JD or above.

17.4.2. The State Level Committee (SLC) on incentives shall comprise of the following members -

S.No	Committee Members	Role
1	Commissioner of Industries	Chairman
2	Additional Secretary/Joint Secretary/Deputy Secretary to Government, Finance & Planning (Fin. Wing) Dept., dealing with the subject	Member
3	Additional Secretary/Joint Secretary/Deputy Secretary to Government, Industries & Commerce Department	Member

S.No	Committee Members	Role
4	Commissioner of Labour or his Nominee (above Joint Director)	Member
5	CEO, MSMEDC	Member
6	CEO, APFPS	Member
7	ED, APTS	Member
8	President of Federation of A.P. Chamber of Commerce and Industry	Member
9	The Chairman of Confederation of Indian Industry (CII)	Member
10	The President of Federation of A.P. Small Industries Association(FAPSIA)	Member
11	President, Federation of the Small and Medium enterprises(FSME)	Member
12	President, Dalit Indian Chamber of Commerce&Industry(DICCI)	Member
13	President, Andhra Chamber of Commerce, Vijayawada	Member
14	President, ALEAP	Member
15	The Chairman, A.P. Spinning Mills Association, Hyderabad	Member
16	Managing Director, A.P. State Financial Corporation, Mangalagiri or his nominee	Member
17	Managing Director, A.P. Industrial Infrastructure Corporation, Vijayawada or his nominee	Member
18	Commissioner of Commercial Taxes or his nominee	Member
19	Commissioner of Tribal Welfare or his nominee	Member
20	Commissioner of Social Welfare or his nominee	Member
21	Commissioner of BC Welfare or his nominee	Member
22	Director, Commercial, APTRANSCO or his nominee	Member
23	Commissioner & Inspector General, Registration & Stamps, Revenue Department or his nominee.	Member
24	Member Secretary, APPCB or his nominee	Member
25	President, Dalit Industrial Association (DIA)	Member
26	President, SC-ST Chamber of Commerce & Industry	Member
27	General Secretary, Tribal Indian Chamber of commerce and Industry	Member
28	Commissioner, Transport or his nominee	Member
29	Chief Commissioner, Land Administration or his nominee	Member
30	Convener, SLBC	Member
31	Nominee of Canara Bank	Member
32	Nominee of State Bank of India	Member
33	Nominee of Union Bank of India	Member
34	Additional Director of Industries dealing with the subject incentives	Convener

18. Powers of Scrutiny/Verification Committees of DIEPC/SLC

18.1. After receipt of claim application, the Member-Convener will prepare the appraisal note for each case in the form prescribed for placing before respective Scrutiny-cum-Verification Committee for recommending to the SLC/DIEPC, as the case may be.

18.2. The Scrutiny-cum-Verification Committees will meet as often as required, but not less than once in a month. The Member - Convener will arrange to record the minutes of each meeting, get them duly approved by the Additional Director concerned at state level or General Manager concerned at district level and will be placed before SLC/ DIEPC respectively.

18.3. After receipt of Scrutiny-cum-Verification Committee recommendations, the Member- Convener of SLC/DIEPC will prepare the agenda note for placing before SLC/DIEPC for taking decision.

19. Powers of SLCand DIEPC

19.1. The SLC and DIEPC will meet as often as required, but not less than once in two months in so far as sanction of incentives are concerned. The Member-Convener will arrange to record the minutes of each meeting, get them duly approved by the Chairperson and communicate attested copies to all the members.

19.2. The decisions of the SLC shall be final in scrutinizing, deciding the eligible investment, sanctioning the incentives in implementation of the Government Orders. However, SLC can also review the earlier decisions wherever necessary, regarding scrutiny and sanction within the framework of the policy. In case of any doubt/ambiguity on any issue or item covered by these guidelines for implementing the policies, the decision / interpretation of SLC will seek directions of the Government.

19.3. In view of delegation of powers to districts for scrutiny and sanction of claims in respect of MSME enterprises as defined in MSME Act from time to time, a system of review and intervention on all pending claims beyond two months from the date of receipt of the proposal at the DICs will be reviewed by SLC and initiate appropriate action for concluding the proposals / claims. The Commissioner of Industries shall pick up a list from the sanctioned incentives to take up random inspections. SLC will select at least 20% of sanctioned claims by the DICs to cause random scrutiny of the files including visit of the unit to ensure a fair system of checks and balances.

19.4. The SLC has the powers to condone the Break-in-production period of industrial Enterprises up to three (3) years in respect of medium and above enterprises. Similarly, DIEPC has the power to condone the Break-in-production period of industrial Enterprises up to three (3) years in respect of micro and small enterprises. However, such Break-in-production period

should be due to the reasons beyond the control of the Management such as shortage of raw-materials, power and change of management, Fire accidents and natural calamities etc.

19.5. The SLC will review the working of the scheme and release of funds.

19.6. Any new line of activity/ other activities which are not listed can be encouraged with the proper scrutiny by DIEPC and recommend to SLC for clarification.

20. Work to be attended by the Member – Convener (SLC)

20.1. Convening the SLC meetings, drawing up the minutes of the meetings and communicating these to the members with the approval of the Chairperson;

20.2. Disbursement of funds to the Enterprises/Industries sanctioned observing the chronological order of sanctions within the set pattern and norms approved by SLC, if necessary.

20.3. Arranging maintenance of records of sanctions / disbursements in the manner prescribed. The incentive sanction register should be in the form prescribed.

20.4. A Separate memorandum having claims beyond two months from the date of receipt of the proposal at the DICs shall be placed before SLC for review.

21. Work to be attended by the Member – Convener (DIEPC):

21.1. Convening the DIEPC meetings, drawing up the minutes of the meetings and communication to the members and to the Commissioner of Industries with the approval of Chairperson.

21.2. Maintaining necessary accounts and registers and furnish details as and when called for by the SLC / Commissioner of Industries and producing to the audit.

21.3. Prepare the list of claims applied, pending for processing, placed in SVC, and returned to the applicant for want of shortfall documents. The list shall be placed before SVC/DIEPC for review.

21.4. The incentive sanction register should be in the form prescribed.

22. Functions to be attended by General Manager, DIOs:

22.1. Receiving and processing of claim applications strictly as per seriatim and to ensure for placing the same before the SVC and DIEPC as per the Service Level Agreement limits specified in respect of micro and small cases and forward the claim applications to Commissioner of Industries office, in respect of Medium and above enterprises, strictly as per seriatim, for processing of claims and placing the same before SSVC and SLC within SLA limits specified.

22.2. To initiate action to recover the incentives wherever warranted. In respect of Break-in production of Enterprise and break in partnership of ownership of the

unit, the concerned GM, DIC should monitor the progress of these Enterprises and submit report to the Commissioner of Industries on a half yearly basis.

22.3. The General Manager/DIO, District Industries Centre shall receive online incentive applications of the Enterprise / Industries. The General Manager, DIC should give access for downloading the online applications to the concerned Inspecting Officers / IPOs / ADs / DDs on daily basis and the officers should visit the industry for obtaining application form and enclosures as per check list within 7 days. The General Managers should review the cases wherever there are delays beyond 7 days and place in the DIEPCs for review. In respect of Medium and above Projects, the designated Inspecting Officer or GM, DIC will follow the similar procedure.

22.4. The General Manager/DIO shall frequently review and track the progress on the district level dashboard for pendency of claims.

22.5. The Commissioner of Industries, Commissioner H&T and General Managers of District Industries Centres shall maintain a separate data on a) Receipt of Incentive Applications b) Sanctions c) Receipt of funds and releases.

22.6. All files pertaining to sanctioned DIEPC and SLC cases data must be kept for a period of 10 years and made available for inspection of audit / inspecting authorities. Files pertaining to audit objection if any, shall be kept in record till such objections are cleared/deleted from the audit paras.

23. Interpretations

When any matter arises for the purpose of interpretation on which State Level Committee (SLC) could not take a decision or in case where any suggestions are made outside the scope of SLC in regard to implementation of the scheme, such matters shall be referred to the Government in Industries & Commerce Department, Government of Andhra Pradesh for decision.

23. Penalties

Without prejudice to anything included in guidelines, it is hereby ordained that any wilful misrepresentation of facts, action/inaction on behalf of entrepreneur leading to irregular sanction/disbursement of incentives under the above policies will invite civil and criminal action as per extant laws besides recovery of the amount irregularly disbursed, if any, and debarring the unit from claiming incentives in the future.

B. Section B – Procedure For Claiming Various Incentives Offered Under the Scheme

The entrepreneurs can avail incentives of State Govt., Government of India and agencies of Government of India. However, the quantum of incentives for a particular component under the Government of India and Government of Andhra Pradesh schemes together shall be limited to 75% of the Capex of that particular component.

The total incentives drawn as per provisions under the section “Incentives for Textile Industries” shall not exceed the following limits:

a) 100% of Fixed Capital Investment (FCI) for units with Garmenting, Apparel, Made-ups, Integrated Plants, Processing and Technical Textiles.
b) 75% of Fixed Capital Investment (FCI) for Weaving, Weaving Preparatory and Knitting units.
c) 50% of the Fixed Capital Investment (FCI) for Spinning and Modern Ginning.

The following are the conditions for considering the percentage of FCI for combinations other than the above:

a) If the unit intends to invest in weaving and spinning/ginning activities only, then the unit shall be eligible for 50% of the FCI.
b) Unit shall be eligible for 100% of the FCI, if the unit intends to invest in Weaving/Weaving Preparatory/Knitting and Spinning/Ginning activities along with value added activities such as Garmenting/Apparel/Made-up//Processing/Technical Textiles operations which should be at least 50% of the total project cost.
c) Unit shall be eligible for 75% of the FCI, if the unit intends to invest in Weaving/Weaving Preparatory/Knitting activity along with value added activities such Garmenting/Apparel/Made-ups/Processing/Technical Textiles operations which are less than 50% of the total project cost.
d) Unit shall be eligible for 50% of the FCI, if the unit intends to invest in Spinning/Ginning activity along with value added activities such Garmenting/Apparel/Made-ups/Processing/Technical Textiles operations which are less than 50% of the total project cost.

24. Interest Subvention

24.1. Interest subsidy @ 8% per annum for weaving units, preparatory units, knitting units, processing units, Technical Textiles, Integrated units (with investment matching i.e the investment made in value addition shall match with Spinning/Ginning) in addition to standalone garmenting and apparel units etc. within the Textile value chain and up to 7.5% for

Spinning & modern Ginning only for the earlier Textile Policy 2015 - 20 period or till completion of Term loan, whichever is early.

24.2. The interest subsidy will be capped at 12.5% taking into account assistance from all sources (such as TUF scheme, Industrial Policy of the State). Interest subsidy will be for Seven (7) years including Two (2) years moratorium from the DCP or till the closure of the term loan whichever is earlier.

24.3. All eligible Industrial Enterprises shall submit their claims, accumulated till11-12-2024, online in the prescribed application form given at Annexure – 8 for reimbursement of interest, within six months of notification of guidelines i.e., last date for filing claim application is 30thof June 2025 along with the documents mentioned in the application. The claim amount after sanction, will be disbursed in five (5) equal annual instalments.

24.4. The new/expansion/diversification enterprises availing term loan from Scheduled Commercial Banks / Financial Institutions/Cooperative Banks/RRB recognized by Reserve Bank of India, APSFC and Small SIDBI only are eligible under this scheme.

24.5. The Interest amount paid by the eligible new /expansion/diversification Enterprises on the term loan availed will be reimbursed on half yearly basis.

24.6. For the purpose of Interest Subsidy, the rate of interest actually charged will be taken as the applicable rate of interest.

24.7. The sanctioned term loans disbursed within one year from the DCP has to be part and parcel of original term loan sanctioned. The subsequent term loans sanctioned are not eligible under the scheme.

24.8. This reimbursement to the Enterprise/Industry shall not include penal interest, liquidated damages etc. paid to the financial institutions / banks.

24.9. The interest reimbursement will be made in proportion to the interest paid against the total interest to be paid in the given period.

24.10. The loan accounts that are classified as overdue in the books of the bank and those classified as Non-performing Assets at the time of submitting the claimare ineligible. However, if they resume on-time repayments and regularize the arrears, they are eligible for the incentives. For this purpose the banker has to certify that the repayment is regular and the account is standard and the same is to be enclosed along with claim application. In case the accounts are regularized, the units will be given this benefit for the period for which the accounts are regularized along with the regular claim excluding penal interest.

25. Reimbursement of power consumption charges

25.1. Power cost reimbursement @ Rs.2/- per unit for a period of five (5) years from date of commencement of commercial production for value added

activities such for weaving units, preparatory units, knitting units, processing units, Technical Textiles, Integrated units (with investment matching) in addition to standalone garmenting and apparel units and @ Rs.1.00 per unit for spinning and modern ginning for a period of five (5) years.

25.2. All eligible industries shall submit their claims, accumulated till11-12-2024, online in the prescribed application form given at Annexure- 9 for reimbursement of power cost within six months of notification of guidelines i.e., last date for filing claim application is 30thof June 2025 along with the documents mentioned in the application.

25.3. The tariff prevailing on 12.09.2018 will be taken as base rate and in case of any decrease in power tariff the reimbursement will be reduced proportionately.

25.4. This reimbursement is only on the energy consumption (charges for number of units consumed only but not on Contract Maximum Demand (CMD) or any other charges levied by DISCOMs. Residential & colony power consumption is not eligible for reimbursement of power cost).

25.5. The reimbursement of power cost shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification Projects, subject to fulfilment of the conditions stipulated.

25.6. The power cost reimbursement shall be applicable to the Industrial Enterprises, which are utilizing power from DISCOMs, Rural Electrical Companies (RECs) and Power purchased through open access. However, power connection should be in the name of the Enterprise/Industry.

25.7. Reimbursement of power cost will be allowed in case of expansion/ diversification projects over and above base power consumed. For the purpose of reimbursement, annual power consumption will be taken into account. The reimbursement will be made in five (5) annual instalments

25.8. The base annual consumption will be either average annual power consumption of previous three financial years of the Expansion/Diversification project as certified by Chartered Accountant or power consumption for 75% of installed capacity utilization of the original industrial enterprise (Installed production capacity x average power units consumed per unit production x 0.75), whichever is higher. Power consumed over and above the base consumption will be eligible for reimbursement of power cost. If the Enterprise/Industry taken up expansion/ diversification in the same year, the base power consumption will be calculated proportionately.

25.9. In case Industry/Enterprise purchases second hand land and building along with power either on lease or outright sale, the unit will not be entitled for any power cost reimbursement if the power connection is in the original Industry/Enterprise name. However, if the Industry/Enterprise

transfers the power connection in the name of the present enterprise they are entitled for power cost reimbursement provided they install the new plant and machinery.

26. Capital subsidy

26.1. The quantum of capital subsidy is as tabulated below

S.No	Category	Capital subsidy
1	Units other than Mega and Ultra Mega	20% of FCI limited to Rs 15 Crores
2	Mega	20% of FCI limited to Rs 30 Crores
3	Ultra Mega	10% of FCI limited to Rs 50 Crores

26.2. All eligible industrial enterprises shall submit their claims online in the prescribed application form given at Annexure – 10 for capital subsidy within six months from notification of guidelines.

26.3. New /Expansion Enterprises will be eligible for capital subsidy on the eligible Fixed Capital Investment (FCI) as per the limits indicated above for weaving units, knitting units, Weaving preparatory units, processing units, Technical Textiles, Integrated units (with investment matching) in addition to standalone garmenting and apparel units, except Spinning and modern ginning.

26.4. Capital Subsidy shall be applicable to all eligible Expansion/ Diversification Enterprises, subject to fulfillment of the conditions stipulated.

26.5. The claims after sanction of incentive will be disbursed in five (5) equal annual installments.

26.6. In case of building purchased from existing Industry/Enterprise which has availed incentives, the building cost will not be considered as part of Fixed Capital Investment for computing Capital Subsidy. In case if the original unit has not availed incentives on building, the depreciated value of building (excluding land cost) will be considered as part of Fixed Capital Investment for computing Capital Subsidy. A certificate on the depreciated value of building and quality & life of the building by Civil Engineer are to be submitted along with the application.

27. Capital subsidy for Green Measures:

27.1. The quantum of capital subsidy for establishment of Effluent Treatment Plant (ETP) is as tabulated below

S.No.	Category	Capital subsidy for Green Measures

1	Units other than Mega and Ultra Mega	50% of FCI limited to Rs 20 Crores whichever is lower
2	Mega	50% of FCI limited to Rs 30 Crores whichever is lower
3	Ultra Mega	50% of FCI limited to Rs 50 Crores whichever is lower

27.2. All eligible industrial enterprises shall submit their claims online in the prescribed application form given at Annexure – 10 for capital subsidy within six months from notification of the guidelines.

27.3. New/Expansion Enterprises will be eligible for capital subsidy on the eligible Fixed Capital Investment (FCI) as per the limits indicated above for weaving units, knitting units, Weaving preparatory units, processing units, Technical Textiles, Integrated units (with investment matching) in addition to standalone garmenting and apparel units, except Spinning and modern ginning.

27.4. Capital Subsidy shall be applicable to all eligible Expansion/Diversification Enterprises, subject to fulfilment of the conditions stipulated.

27.5. The claims after sanction of incentive will be disbursed in five (5) equal annual instalments.

27.6. In case of ETP purchased from existing Industry/Enterprise which has availed incentives, the ETP cost will not be considered as part of Fixed Capital Investment for computing Capital Subsidy. In case if the original unit has not availed incentives on ETP, the depreciated value of ETP (including building and plant & machinery excluding land cost) will be considered as part of Fixed Capital Investment for computing Capital Subsidy. A certificate on the depreciated value of building and quality & life of the building by Civil Engineer and depreciated value of plant & machinery by Chartered Engineer are to be submitted along with the application.

27.7. In case of claiming capital subsidy for effluent treatment plant, the water should be treated and the recycled water should be used for industrial purposes.

28. Reimbursement of cost involved in skill upgradation and training:

28.1.1. All eligible Industrial Enterprises shall submit their claims online in the prescribed application form given in Annexure – 11 for reimbursement of cost involved in skill up gradation and training the local manpower within six months of notification of the guidelines, along with required documents mentioned in application.

28.1.2. One time grant will be provided for the persons trained and employed in the unit.

S.No	Category	Particulars
1	**Units other than Mega and Ultra Mega**	50% of training cost upto Rs.7,500 per trainee
2	**Mega & Ultra Mega**	50% of training cost uptoRs.10,000 per trainee

28.2. The Enterprise/Industry should submit the list of employees working in the unit who underwent skill development programme duly certified by an agency authorized by AP Skill Development Corporation/National Skill Development Corporation/Government of AP/Government of India along with the claim.

28.3. The Enterprise/Industry should furnish the Employment Provident Fund (EPF) details of the employees who underwent skill development programme and subsequently employed by the industry for whom the incentive has been claimed.

28.4. An employee is eligible for subsidy only once and re-skilling of the same person will not be entitled for subsidy.

28.5. The training subsidy is only eligible for those employees who worked in the Enterprise/Industry for at least one year. In case the employee leaves the organization within one year of the training then the subsidy provided by the state government will be suitably adjusted in later claims in same/other incentive category or the subsidy claim shall be recovered.

28.6. The Enterprise/Industry shall submit the trained employee list, at the time of raising the claim, where the Enterprise/Industry shall mention the name of the people who are trained, employed with current status and timeline of their employment.

28.7. For eligibility for this incentive, the enterprises have to train the people who are domicile of Andhra Pradesh.

28.8. The claim after sanction of incentive will be disbursed in five (5) equal annual installments.

29. Employment Based Incentives or SGST reimbursement

29.1. All eligible Industrial Enterprises shall submit their claims online in the prescribed application form given in Annexure–12 for reimbursement of employment-based incentives within six months of notification of the guidelines along with the documents mentioned in the application.

29.2. New /Expansion Enterprises engaged in the production for value added activities such for weaving units, preparatory units, knitting, processing units, Technical Textiles, Integrated units (with investment matching) in addition to standalone garmenting and apparel units are eligible for availing the incentives.

29.3. New /Expansion Enterprises generating employment for people of Andhra Pradesh domicile, will be eligible for monthly employment subsidy for the employees on the roles, for a period of five (5) years for all activities in textile value chain (except ginning, spinning) from DCP.

29.4. The Enterprise/Industry shall submit employee's Birth Certificate/Secondary School Certificate/Aadhar Card/name in the Ration Card/any other documents as decided by SLC/Government on whom the employment subsidy is being claimed.

29.5. The Enterprise/Industry shall have to submit the aadhar based biometric attendance of the employee for claiming the incentives.

29.6. For eligibility for this incentive, the enterprises have to employ at least 75% of direct employment for people who are domicile of Andhra Pradesh.

29.7. The quantum of subsidy is as tabulated below:

S.No.	Category	Particulars
1	Units other than Mega and Ultra Mega	Rs 1,000 per employee for employment of 500 and above
2	Mega	Rs.2,500 per women and Rs.2,000 for men
3	Ultra Mega	Rs.3,750 per women and Rs.3,000 for men

OR

29.8. The units can either opt for employment subsidy or the State Goods Service Tax (SGST) incentives based on their need and suitability.

S.No.	Category	Particulars
1	Units other than Mega and Ultra Mega	100% NetSGST accrued to the state for a period of 5 years or 100% of the FCI whichever is earlier
2	Mega	100% Net SGST accrued to the state for a period of 7 years or 100% of the FCI whichever is earlier
3	Ultra Mega	100% Net SGST accrued to the state for a period of 10 years or 100% of the FCI whichever is earlier

29.9. All eligible Industrial Enterprises shall submit their claims online in the prescribed application form given at Annexure–12 for reimbursement of SGST within six months of notification of the guidelines, with required documents mentioned in the Application.

29.10. The Expansion/Diversification projects will be allowed for reimbursement on State Goods and Services Tax (SGST) paid on production made over and above the base annual production capacity of the original Enterprise/Industry i.e. before expansion/ diversification. The base annual production is either the average annual production of previous three financial years or 75% of installed capacity of the original Industrial Enterprise, whichever is higher in case of manufacturing single product (as certified by Financial Institution/ Chartered Accountant). If the Enterprise/Industry takes up expansion/diversification in the same year, the base capacity will be calculated proportionately. In case of multi products, the average annual sales turnover of previous three financial years will be taken as base turnover (as certified by Chartered Accountant).

29.11. The Enterprise/Industry shall obtain the details of the net SGST paid and accrued to the State during the year for which the claim is being made duly certified by State Commercial Tax Department in the form prescribed at Form-A for original/expansion/diversification Enterprise/Industry separately as the case may be. The GM, DIC or the inspecting officer shall certify that the Tax paid relates to sale of actual production/ manufacturing but not trading.

29.12. The unit once opted for employment subsidy cannot avail SGST subsidy. The claim after sanction of incentive will be disbursed in five (5) equal annual instalments.

30. Assistance for common infrastructure in industrial parks/ Textile parks Capital and Operational Assistance for Green Measures

30.1. A capital subsidy of 50% of fixed capital investment for establishment of Common Effluent Treatment Plants (CETPs) with a ceiling of Rs. 50 Croresby Industrial Clusters/Textile Parks, in addition to support availed under various schemes of Government of India such as Scheme for Integrated Textile Parks (SITP) from Ministry of Textiles, scheme for CETPs Ministry of Environment & Forests and other such schemes notified by GoIfrom time to time.

a) The CETP shall be established by the Developer or SPV.
b) The claims shall be submitted online in the prescribed application form given at **Annexure – 10** for capital subsidy within six months of notification of guidelines.
c) The Developer/SPV should give a declaration stating that they have not availed any financial assistance from the State Government earlier for the proposed infrastructure to be developed.
d) The Developer/SPV shall submit the utilization certificate against the expenditure on the eligible component in the approved project cost towards CETP certified by a Chartered Engineer in the format at **Annexure-4**.

e) The effluent water should be treated and the recycled water should be used for industrial purposes.

30.2. Reimbursement of 50% of Operational and Maintenances expenses will be provided to the developer of Common Effluent Treatment Plants (CETP) established in the Industrial Clusters/Textile Parks for first five (5) years from the date of operation of Common Effluent Treatment Plants (CETP).

a) The Developer/SPV shall submit the operational expenses online as provided in the format at **Annexure-4** duly certified by the Chartered Accountant.
b) The reimbursement of operational and maintenance expenses shall be provided after providing a certificate by all users mentioning that the CETP is being used by their respective industry.
c) The claims shall be submitted within six months of notification of the guidelines.
d) The Developer/SPV shall clear all the pending bills related towards the operation & maintenance of CETP before claiming the reimbursement.
e) The Developer/SPV shall provide a Chartered Engineer certificate stating that the CETP is fully operational and is in working condition.
f) The effluent water should be treated and the recycled water should be used for industrial purposes.
g) The Developer/SPV shall be responsible for compliance of inlet quality and flow from the contributing industries and shall provide status of non-complying units to APPCB for action on a monthly basis.
h) A corpus fund with minimum 6 month O&M expenditure shall be maintained at all times by the SPV.
i) The Developer/SPV shall monitor specified quality outlet parameters and flow rate on daily basis and submit the monitoring data to the APPCB on regular basis. Parameters to be specified by APPCB shall be monitored by the developer online at outlet of CETP and real time online IT based linkage shall be provided to the APPCB. The APPCB shall ensure that continuous 24 hour data is displayed on its website.
j) The Developer/SPV shall provide the compliance reports and other reports sent to the APPCB to the state government for availing the reimbursement.

30.3. For establishing external infrastructure facilities, GoAP will provide financial assistance of up to 50% of expenditure incurred, with maximum limit of 10 crore.

a) All plots should be allocated to the exclusive textile related units. The plots shall not be allotted for any purpose whatsoever other than for textile units as applicable.
b) The Developer/SPV shall file the claim as per the format provided at **Annexure-10** online for each of the instalments. Such application shall be enclosed with Certification by Chartered Engineers for the expenditure incurred by the Developer/SPV as applicable.
c) Documents to be uploaded with claim: The Developer/SPV shall submit the utilization certificate against the expenditure on the eligible components in the approved project cost towards infrastructure development certified by a Chartered Engineer.
d) The Developer/SPV should give a declaration stating that they have not availed any financial assistance from the Government earlier for the proposed Infrastructure to be developed.
e) Declaration from the line department concerned shall be obtained stating that the project is not covered in the budgetary estimates of current year.
f) The infrastructure estimates are to be confirmed by district head of the line department concerned with certificate that no departmental funds are availed for this purpose.
g) The State Government shall provide grant for development of external infrastructure for following activities:
    i. Drinking Water and Industrial Water
    ii. Electricity – Power connection
    iii. Laying of drainage line from the Enterprise/ Industry/Industrial Estate to the existing Point or to the natural drainage point:
    iv. Approach Road to the Enterprise/Industry
    v. Any other infrastructure facilities as approved by the SLC/Government.
h) The applications received shall be scrutinized by the GM DIC and proposals will be forwarded to the Commissioner of Industries with the recommendations of the DIEPC for placing before the SLC for sanction of incentives.

31. Support to textile, apparel and garments technology and research Institutes

31.1. The Government will support establishment of Textile, Apparel and Garments Technology and Research Institutes in the state in coordination with leading educational/research institutions as well as industry, with appropriate financial, infrastructure and other support mechanisms.

31.2. Any autonomous institution promoted by Government/Public Sector Undertakings or private sector with a substantive background of textile and apparel industries or skilled manpower development, that proposing to set up a training institution for apparel and textile designing shall file

an application with GM, DIC, duly enclosing the detailed project report, background note and documents related to credit worthiness of the promoter.

31.3. G.M, DIC will discuss the proposal in detail in DIEPC meeting and forward the proposal to the Commissionerate of Industries with the specific recommendation. All such proposals will be placed before the State Investment Promotion Board (SIPB). The selected proposal will be provided the following incentives subject to complying with the laid down criteria.

a) The financial assistance provided by the state government shall be as recommended by the SIPB.
b) The project cost will cover Fixed Capital Investment in building, equipment and machinery (including installation cost), electrification, furniture and other miscellaneous investment required for setting up training facilities, excluding land cost.
c) The promoter will bear the recurring expenditure of running the Training Institution.

32. Land and Infrastructure Support:

New Enterprises set-up in the industrial parks /standalone locations, for value added activities such for weaving, knitting, preparatory, processing, Technical Textiles, Integrated projects, standalone garmenting and apparel units (except spinning and modern ginning) will be eligible for the following incentives related to land/external infrastructure:

32.1. Rebate on Land Cost

The rebate is applicable for enterprises set-up in the APIIC Industrial Parks:

a) 50% of the land cost or 5% of the Fixed Capital Investment, whichever is less will be reimbursed to the enterprises.
b) All eligible Enterprises shall submit their claims online for reimbursement of land cost within six months from the notification of Operating Guidelines.
c) The above benefit shall be applicable to all eligible (a) New Industrial Enterprises and (b) Expansion/Diversification Enterprises, subject to fulfilment of the conditions stipulated.
d) The above benefits shall be admissible up to five times of the plinth area of the factory building constructed within the approved project cost.
e) However, in respect of industries where the open land requirements would be larger due to the specific nature of industry, SLC may

consider allowing land in excess of five times plinth area on case-to-case basis.

f) In respect of MSMEs, decision of DIEPC will be considered where the open land requirement is larger due to specific nature of industry.
g) The above benefit shall be provided for the Land directly purchased from APIIC only.

32.2. External Infrastructurecost subsidy

The subsidy is applicable for Standalone Projects,that have locations beyond 10 km from the existing IE/IDA/IPs.

S. No	Category	Particulars
1	Units other than Mega and Ultra Mega	25% of the External infrastructure cost limited to Rs. 1.00 Crore
2	Mega	25% of the External infrastructure cost limited to Rs. 3.00 Crore
3	Ultra Mega	25% of the External infrastructure cost limited to Rs. 5.00 Crore

a) The industrial enterprise shall file the claim online, within 6 months from notification of the guidelines. Such application shall beenclosed with Certification by Chartered Engineer for the expenditure incurred by the industrial enterprise as applicable.
b) Any claim received beyond 6 months from notification of guidelines will not be eligible for the benefits.
c) The State Government shall provide grant for development of external infrastructure up to the doorstep of the industries for following activities:
    i. Drinking Water and Industrial Water
    ii. Electricity – Power connection
    iii. Laying of drainage line from the Enterprise/Industry/Industrial Estate to the existing Point or to the natural drainage point:
    iv. Approach Road to the Enterprise/Industry
    v. Any other infrastructure facilities as approved by the SLC.

Documents to be uploaded with claim:

a) Detailed Estimates for the external infrastructure component certified by Line departments.
b) A certificate from Line Department stating that no departmental funds available for the infrastructure components.

c) A certificate against the expenditure incurred on the eligible components of external infrastructure by a Chartered Engineer.
d) A declaration stating that they have not availed any financial assistance from the Government earlier for the infrastructure developed.
e) The applications received by the GM, DIC after scrutiny shall be placed before the DIEPC for sanction of Infrastructure Assistance in respect of MSMEs. In respect of Large, Mega and Ultra Mega Projects, the proposals shall be forwarded to the Commissioner of Industries with the recommendations of the DIEPC for placing before the SLC for sanction of incentives.

Release mechanism of infrastructure subsidy:

The amount sanctioned will be released from Industrial Infrastructure Development Fund (IIDF).

32.3. Integrated Textile Parks (ITP)

32.3.1. The integrated textile park shall be setup in minimum of 500 acres with plug and play facilities including CETP and marine outfall. For the PPP model, the Developer/SPV will be selected through competitive bidding mechanism by APIIC for developing the ITP.

32.3.2. The Developer/SPV shall submit the Detailed Project Report as per the requirements laid by the APIIC.

32.3.3. The ITP should consist of at least 10% area for plug and play facilities.

32.3.4. The state government shall provide a subsidy of 50% of total infrastructure cost up to a maximum of Rs. 10 Lakh per acre towards development of common infrastructure and common facilities.

32.3.5. Infrastructure Development Cost refers to:

i. Cost of developing external connecting infrastructure to the park such as power, water etc.
ii. Cost of developing internal infrastructure of the park as defined below
iii. Land Cost shall not be included

32.3.6. Internal Infrastructure shall include the following:

i. Common Infrastructure like roads, drainage, water supply, electricity supply including captive power plant, sewage, effluent treatment, solid waste management, fire prevention/fighting systems, gas/steam supply facilities, telecommunication line, technological backup services, internet infrastructure etc.
ii. Common facilities like testing laboratory (including equipments), weighbridges, design centre (including equipments), training centre (including equipments), trade centre / display centre, warehousing facility / raw material depot, packaging units, crèche, canteen, workers-

hostels, offices of service providers, labour rest and recreation facilities, marketing support system (backward / forward linkages) etc.

iii. The items covered under Internal Infrastructure are illustrative and every Park may be developed to suit the specific production and business requirements of the end users of the Park, therefore, the APIIC Board is empowered to approve, on merit, the inclusion of additional components in the internal infrastructure cost on a case- to-case basis.

32.3.7. The ITP may also avail incentives from the Scheme of Integrated Textile Parks, Ministry of Textiles, Government of India limited to 75% of Capex.

32.3.8. The timeline for completion of the ITP shall be 4 years from the signing of agreement between the APIIC and the Developer/SPV.

32.4. Weaving/Preparatory Parks

32.4.1. The weaving/preparatory parks shall be setup in area of 40 to 50 acres with plug and play sheds for MSMEs. The Private Developer/SPV will be selected through competitive bidding mechanism by APIIC for developing the parks.

32.4.2. The Developer/SPV shall submit the Detailed Project Report as per the requirements laid by the APIIC.

32.4.3. External Infrastructure such as power, water and approach road up to the park shall be created by the State Government.

32.4.4. The state government shall provide a subsidy of 50% of total infrastructure cost upto a maximum of Rs. 10 Lakh per acre towards development of common infrastructure such as roads, drainage, water supply, electricity supply including captive power plant, sewage, effluent treatment, solid waste management, fire prevention/fighting systems, gas/steam supply facilities, telecommunication line, technological backup services, internet infrastructure etc.

32.4.5. The plots shall not be allotted for any purpose whatsoever other than for MSME units as applicable.

32.4.6. The timeline for completion of the Weaving/Preparatory Parks shall be 2 years from the signing of agreement between the APIIC and the Developer/SPV.

32.5. Plot allotment under PPP model

32.5.1. A dedicated portal shall be developed by the Developer/SPV for allocation of plots to Enterprises.

32.5.2. The filing of application and the enclosures shall be as per the standard procedure followed by APIIC.

32.5.3. The Vacancies shall be displayed in dedicated portal of Developer/SPV and APIIC on a continuous updation basis for which SPV shall furnish information as sought by APIIC.

32.5.4. Developer/SPV shall issue advertisements in local newspaper at least once in 6 months and copy of advertisement to be marked to APIIC to display in their portal.

32.5.5. Developer/SPV shall furnish copy of the allotment letter to APIIC as and when the allotment is made for display in their website.

32.5.6. The allotment letter shall necessarily include the following information:

i. Extent in Sq. Mts and total cost of the plot

ii. Other details as detailed in standard allotment letter adopted from APIIC

32.5.7. The plots shall not be allotted for any purpose whatsoever other than for textile units as applicable.

C. Section C – Forms and Certificates

ANNEXURE – 1 - Document Checklist

1. Certificate from the financing institution concerned showing term loan released and the value of assets acquired as on prior to filing of claim/within 6 months from the date of commencement of commercial production whichever is earlier together with other details and machinery statement as a statement of account in the form prescribed with attested copies of bills in case of aided Enterprises/industries.

OR

2. List of Plant & Machinery & Equipment purchased and installed in the prescribed form with attested copies of bills and payment proof in respect of self-financed Enterprises/industries.
3. Caste Certificates issued by concerned authority in case of BC/SC/ST Entrepreneur Yes/No/N.A
4. Certificate from the Chartered Accountant and % of holding of equity in the company by each partner/director. Yes/No/N.A
5. Regd. Partnership Deed/Articles of Association and Memorandum of Association in case of Pvt. Ltd and Limited companies along with incorporation certificate/Bye-laws in case of Indl. Cooperative along with Registration Certificate.
   Yes/No/N.A

Documents in original to be produced to the inspecting officer of DIC for verification (tick appropriate)

S.No	Document	Applicability
1.	Professional Tax Registration Certificate	Yes/No/NA
2.	Approval of Director of Factories	Yes/No/NA
3.	Boilers Certificate	Yes/No/NA
4.	Approval of Director of Town & Country Planning / UDA	Yes/No/NA
5.	Regular building plans approval of Municipality or Gram Panchayat	Yes/No/NA
6.	Consent for Operation from APPCB with Environmental Clearance	Yes/No/NA
7.	Power release Certificate from APTRANSCO/DISCOM	Yes/No/NA
8.	Udyam/IEM/Industrial License/Trade License - full set	Yes/No/NA
9.	Project Report	Yes/No/NA
10.	Term loan sanction letters with term loan account statement	Yes/No/NA
11.	Board Resolution authorizing to sign and file claim etc	Yes/No/NA

12.	Registered land Sale deed/Premises Lease deed	Yes/No/NA
13.	C.A. and C.E. Certificate regarding 2nd hand plant & machinery	Yes/No/NA
14.	C.E. Certificate for self fabricated machinery	Yes/No/NA
15.	BIS Certificate	Yes/No/NA
16.	Drug License	Yes/No/NA
17.	Explosive License	Yes/No/NA
18.	GST Certificate	Yes/No/NA
19.	Form – A - Application-Cum Certification Of Sales Tax Department Showing Tax Paid By The Enterprise	Yes/No/NA
20.	Integrated Registration Certificate - (Form - C), under The AP (Issuance of integrated Registration and furnishing of Combined Returns under Various Laws by certain Establishments) Act 2015	Yes/No/NA
21.	Other statutory approvals (specify)	Yes/No/NA

NA – Not Applicable

Signature of Authorised Person
with firm / Office Seal

REMARKS OF THE INSPECTING OFFICER

Verified all the above documents submitted by the Entrepreneur and found correct.

Signature of Inspecting Officer

with Designation/ General Manager

ANNEXURE – 2 - Common Application for Sanction of Incentives

(Fields will be auto populated wherever applicable)

1. Personal Details

1.1.	Promoter's/Managing Director's Name	Mr./ Ms. / Mrs.	
1.2.	Father's/Husband's Name	C/O/ W/O S/O D/O	

1.2 Office Address

1.2.1.	Plot/Survey No.	
1.2.2.	Street/Village Name	
1.2.3.	City/Town	
1.2.4.	Country	
1.2.5.	State	
1.2.6.	District	
1.2.7.	Pin Code	
1.2.8.	Email ID	
1.2.9.	Telephone Number (Including STD and ISD Code)	

(Aadhaar of Proprietor in case of Proprietorship, Managing Director in case of partnership firm, Company (LLP), cooperative society, Trust)

2. Enterprise Name

2.1	Name of the Enterprise	

3. Enterprise Location & Details

3.1.	Plot/Survey No.	
3.2.	Street/Village Name	
3.3.	City/Town	
3.4.	District	
3.5.	Mandal	
3.6.	Pin Code	
3.7.	Email Id	
3.8.	Telephone Number	
3.9.	Fax	
3.10.	PAN	
3.11.	GST Number	
3.12.	Nature of Enterprise	
3.13.	GST Certificate	

4. Details of Managing Director's/Director/Partners

S.No.	Name	Gender	Physically Handicapped	Community	Share (in %)

Caste Certificate (Upload)

5. Employment Information (Full-Time Employees)

Employment Category	Male (No's)	Female (No's)	Total (No's)
Management &			

Staff			
Supervisors			
Workers			
Total			

6. Enterprise Information

6.1.	Sector of Enterprise	
6.2.	Type of Enterprise	
6.3.	Total Investment (Plant & Machinery) (in INR Lakhs)	
6.4.	Category of Enterprise	
6.5.	Type of Registration	
6.6.	Registration Number	
6.7.	Date of Registration (DD/MM/YYYY)	
6.8.	Major Line of Activity	
6.9.	Date of Commencement of commercial production (DD/MM/YYY)	
6.10.	Type of Land	
6.10a	Date of Lease/Sale Agreement/Sale Deed	
6.10b	Lease applicable till (DD/MM/YYYY)	
6.11	Policy under which applying for incentive (For e.g. IDP 4.0, MEDP 4.0, FPP 4.0 etc.)	

Uploads - Registration Certificate & Land Lease/ Sale Agreement / Sale Deed

7. GST Return Details for the First Month of Production

1.	Date of First Sales Bill (DD/MM/YYYY)	

2.	Date of Return Filing (DD/MM/YYYY)	
3.	GST Pain (in INR)	
4.	Payment Receipt Number	

Uploads – First Sale Bill & First Sales Return

8. Status of Enterprise

Status of Enterprise	New/Expansion

9. Line of Activity

S.No.	Line of activity	Units	Annual Capacity	Value (in Lakhs)

10. Fixed Capital Investment details

S.No.	Type of Assets	New Enterprise	Investment Amount (in Lakhs)
1	Buildings		
2	Land		
3	Plant & Machinery		
4	Total		

For expansion/diversification, additional fields include expansion/diversification investment amount & % increase (auto-calculated on initial investment amount).

11. Financing of Enterprise

Financing of Enterprise	Bank and NBFC / Self-financed

11.1 Uploads:

A. **Banks & NFC**

1. Statement of Accounts (including machinery)
2. Term Loan Sanction Letter
3. Civil Engineer Certificate on civil works (Please refer **ANNEXURE – 7** for the requisite format)
4. Board resolution/ partnership deed
5. Second-hand machinery certificate (certified by CA &CE)
6. Self-fabricated machinery (Please refer **ANNEXURE – 6** for the requisite format)
7. Bills and invoices
8. Power Release certificate
9. IEM part B (if applicable)

B. Self-Financed

1. Machinery certificate (Please refer **ANNEXURE – 4** for the requisite format)
2. Second-hand machinery certificate (certified by CA &CE)
3. Self-fabricated machinery (Please refer **ANNEXURE – 6** for the requisite format)
4. Civil Engineer Certificate on civil works (Please refer **ANNEXURE – 7** for the requisite format)
5. Power release certificate
6. Board resolution/ partnership deed
7. Bills and invoices
8. IEM part B (if applicable)
9. certificates such as boiler, CFO etc. are auto populated

ANNEXURE – 3 - Verification Cum Recommendation Of GM, DIC

1. Enterprise Details

S.No	Description	Details
1.	Name and Address of the Industry	
2.	Name of the Inspecting Officer	
3.	Designation	
4.	Date(s) of Inspection	
5.	Constitution	Proprietary/Partnership/Pvt. Ltd./Limited/Coop.
6.	Person (from Industry) present at the time of Inspection	
7.	Status of the Industry/Enterprises	New / Expansion / Diversification

2. Verification Certificate

Certified that contents of the claim under Part-A and the document indicated in Part-C of this claim application were verified and found correct. The plant and machinery and equipment were physically verified as per the statement of machinery and found them duly installed and put on work. Further certified that the fixed assets claimed for incentives are essentially required for carrying the production in which the industry is engaged in.

3. Project Details

A. New Enterprise

Line of Activity	Unit	Installed Capacity	Value

B. Expansion/Diversification Project

	Line of Activity	Unit	Installed Capacity	% increase in capacity
Existing Enterprise				
Expansion/Diversification Project				

C. Fixed Capital Investment of the Expansion / Diversification Project (in Rs.)

Nature of Assets	Existing Enterprise	Expansion/Diversification project	% increase in Investment
Land			
Building			
Plant & Machinery			

Total			

4. Claim Details

S.No	Description	Details
1.	Date of Consent for Establishment (CFE) *(only for early bird units)*	
2.	Date of commencement of Production	
3.	Date of receipt of claim application	
4.	Date of issue of regd. Notice calling shortfall documents/information	
5.	Date of claim taken to call book due to non-receipt of shortfall documents	
6.	Date of receipt of shortfall documents/information	

Enterprise eligible under Early Bird Scheme: Yes / No.

5. Capital cost computed &Recommended

A. Land Cost

S.No	Extent in Sq. mts	Built up area in Sq. mts	5 times built up area in Sq. mts	Extent eligible in Sq. mts

Claim application submitted by the Enterprise for reimbursement of Stamp Duty: Yes / No.

(if, the Enterprise submitted the claim applications for sanction of Stamp Duty or Land cost the GM, DIC concerned should deduct the value of the same from the computation of the land cost)

S.No	Land Cost	Stamp Duty	Registration Fee	Total	Approved Project Cost	Proportionate eligible value
	Computed Cost (INR)					

B. Cost on Building and other civil works

S.No	Name of Item	Plinth Area	Rate as per the APSFC norms	Value
	items referred at para 3.2 - a to g of guidelines			
	Total Value of a to g items (INR)			
	items referred at para 3.2 - h to q of guidelines			
	Total Value of h to q items (INR)			
	Grand Total of a to q items (INR)			

	Computed Cost (INR)	

C. Plant, Machinery and Equipment Cost

S.No	As per approved project cost	As per list of Plant & Machinery	Tech. Know how and study and turnkey charges not to exceed 10% of PM & E	2nd hand machinery Value	% of 2nd hand Machinery	Total
	Computed Cost (INR)					

D. Total Cost computed

S.No	Description	Computed Cost (INR)
1.	Land	
2.	Building	
3.	Plant, Machinery & Equipment	
4.	Total	

6. Recommended for sanction of investment/Technology upgradation subsidy mentioned below

S.No	Description	Recommended Amount (INR)
1.	Investment Subsidy	
2.	An additional investment subsidy for Women entrepreneurs	
3.	An additional investment subsidy for BC/SC/ST/specially abled entrepreneurs	
4.	Total	

Signature of inspecting Officer with Designation

ANNEXURE-4 - Machinery Certificate Certified By Chartered Accountant & Chartered Engineer for Self-Financed Enterprises

I/We here by confirm that I/We have examined and I/We certify that the following plant, machinery and equipment are purchased and installed by M/s_(enterprise) located at_____.

NEW PLANT, MACHINERY & EQUIPMENT

S.No.	Name& specification of Machinery / Equipment	Date of Placement of Order	Name& Addressof Supplier	Bill No. & Date	e-way Bill No. & Date	Basic Cost (Rs.)	Taxes Duties (Rs.)	Insurance (Rs.)
1	2	3	4	5	6	7	8	9

Freight (INR)	Others (INR)	Total (INR)	Whether Cas/Credit Purchase	Payments made against Credit Purchase, Cheque/DD/RTGS	Receipt No. & Date in token of receipt of amount by Supplier	In respect of other than the machines the purpose for which used	Remarks
10	11	12	13	14	15	16	17

Signature of Authorized Person
with Firm/Office Seal

Certificate

a) Verified Plant & Machinery, found to tally with the list, duly erected and put to use and is required for manufacturing the approved lines of activities.
b) There are no second hand machinery items in the list.

Signature of Inspecting officers with designation and seal

ANNEXURE - 5 - Second-Hand Machinery Certificate Certified By Chartered Accountant & Chartered Engineer for All Enterprises

I/We hereby confirm that I/We have examined and I/We certify that the following plant, machinery and equipment are purchased and installed by M/s (ent

SECOND-HAND PLANT, MACHINERY & EQUIPMENT

S.No.	Name& specification of Machinery/ Equipment	Date of Placement of Order	Name& Addressof Supplier	Bill No. & Date	e-way Bill No. & Date	Basic Cost (Rs.)	Taxes Duties (Rs.)	Insurance (Rs.)	Others
1	2	3	4	5	6	7	8	9	10

Total (INR)	Whether Cas/Credit Purchase	Payments made against Credit Purchase, Cheque/DD/RTGS	Receipt No. & Date in token of receipt of amount by Supplier	In respect of other than the machines the purpose for which used	Depreciated Value	Maximum Life	Remarks
11	12	13	14	15	16	17	18

Signature of Authorized Person
with Firm/Office Seal

Certificates

i. Verified and certified that the depreciated value of each purchase reflected at column “16” of the above statement are correct

ii. Verified and certified that the minimum life of each purchase of second hand machinery reflected at column 17 of the above statement are correct

Signature of Chartered Accountant with Seal affixed

Signature of Chartered Engineer with seal affixed

ANNEXURE – 6 - Self-Fabricated Machinery Certificate Certified By Chartered Engineer For All Enterprises

I/We here by confirm that I/We have examined and I/We certify that the following plant, machinery and equipment are self-fabricated and installed by M/s (enterprise) located at _____.

SELF-FABRICATED PLANT, MACHINERY & EQUIPMENT

(Statement of Materials purchased & wages paid be appended)

S.NO	Name and specifications of the item fabricated	Raw Material Cost (in Rs.)	Wages Paid (in Rs.)	Total Cost (in Rs.)	Minimum Life	Remarks
1	2	3	4	5	6	7

Signature of Authorized Person
with Firm/Office Seal

Certificates

Verified and certified that the minimum life and cost reasonableness of self-fabricated machinery reflected in column 3 & 4 are of the above statement are correct

Signature of Chartered Engineer with seal affixed

ANNEXURE - 7 - Civil Engineer Certificate For Cost Of Buildings And Other Civil Works

(TO BE SUBMITTED ON OFFICIAL LETTERHEAD OF CIVIL ENGINEER)

I/We hereby certify that M/s._____(Name of the industrial Enterprise with complete address) has completed the civil works for an estimated cost of Rs.(in words) _____.Thevalueofitem-wisecostofbuildingandcivilworks as on _____ isgivenbelow:

S.No.	Details	Plinth Area (Sq. mt)	Cost (INR)

Total (in word):

Signature of Civil Engineer of Financial Institution or Chartered Engineer with Office Seal

ANNEXURE- 8 - Self-computation sheet for eligible interest subsidy reimbursement incentive

Enter Financial Institute Details	
Bank Name	
IFSC Code	
Bank Address	(auto populated based on IFSC Code)
Bank Proof	(Passbook/ Cancelled Cheque Leaf)
Account Number	
Loan Sanctioned Amount	
Date of Sanction	
Name of the GOI scheme under which approval is received	

(Can add multiplebanks)

Details of Financial Institutions						
S.No	Bank Name	Bank Address	Proof	Account No.	Loan Sanctioned (in INR)	Date of Sanction
(Auto population of data where ever it is applicable)						

Upon clicking eachbank:

S.No	Date of disbursement of term loan	Loan Amount disbursed (in INR)	Remarks

1) **Is moratorium period applicable:** Yes/No
2) **Rate ofInterest:**
3) **Repayment Instalment type:** Monthly/ Quarterly/ Semi-Annual/Annual

4) **Total No. of Instalments:**

5) **Projected Instalment Amount:**

6) **Has the enterprise availed TUF subsidy from GOI:** Yes/No IfYes:

   a) Amount of TUF subsidy sanctioned during the applicationperiod:
   b) **Data of sanction of TUFsubsidy:**

S.No	Date	Outstanding Term Loan due after repayment of instalment	Instalment No	Interest Payable as per projected instalment(in INR) (diminishingthe principal amount)	Interest paid by the unit to the financial institution during the period	Eligible Interest Amount	Eligible Rate of interest per annum	Eligible amount applicable for subsidy	Eligible % as per application date	Final Eligible Amount of Reimbursement

7) Documents to beuploaded

a. Interest Paid Certificate

b. Loan Disbursement Certificate

c. Bank Certificate on Status of Loan

For the above certificates, we shall approve standard certificates issued by bank on its official letterhead.

ANNEXURE – 9 - Self-Computation Sheet for Eligible Power Cost Reimbursement Incentive

POWER COST REIMBURSEMENT DETAILS

(Auto – Population of data where ever it is applicable)

1	Industrial Service Connection Number	
2	Category of Connection (LT/HT)	
3	Connected Power Load at the time of DCP (in KVA)	
4	Power Release Date (DD/MM/YYYY)	
5	Have you availed any special GO from Government of Andhra Pradesh	
6	Eligible Rate per Unit (As per the GO Uploaded)	
7	Upload Relevant GO	

S No.	Source of Power	Month to be Applied	Year to be Applied	Units Consumed as perPower Bill	Light & Fans and Colony Consumption Units	Eligible Units as per Bill	Rate per Unit	Amount Paid as per Bill	Eligible Rate of Incentive	Eligible Incentive Amount	% of Eligible Incentive Amount	Power Receipt	Power Bill

Final eligible incentive amount to be reimbursed: (auto populated) Select Bank Account:

ANNEXURE – 10 - Self-Computation Sheet For Eligible Investment Subsidy Details

(Fields Will Be Auto - Populated If Applicable)

Details of LandPurchased

S.No	Area (in sqm)	Value as per approved project cost (in INR)	Purchase Value (in INR)	Stamp Duty (in INR)	Registration Fees (in INR)	Building Plinth Area (in Sqm.)	Eligible Value of Land (in INR)

Details of FactoryBuilding

S.No	Item	Actual Cost asper Civil Engineer Certificate	Cost as per APSFCRates	Calculation Details as per APSFC Rates
1	Main factory shed			
2	Raw material and finished products godown			
3	Office room and lab room			
4	Cooling water ponds			
5	Boiler shed and generator room			
6	Effluent treatment ponds, etc.			
7	Overhead tanks, bore-wells and pump house and sump			
8	Fencing and gate			

S.No	Item	Actual Cost asper Civil Engineer Certificate	Cost as per APSFCRates	Calculation Details as per APSFC Rates
9	Architect fees and supervision charges			
10	Compound wall			
11	Canteen			
12	Workers rest room			
13	Time office			
14	Cycle/vehicle stand			
15	Security shed			
16	Toilet room & sanitary fittings			
17	Total			

Documents

Civil Engineer Certificate (Please refer **ANNEXURE – 7**for the requisite format)	(Upload)
Approved Area Certificate by Town & Country Planning	(Auto populated)
Chartered Engineer Certificate for self-Fabricated Machinery (Please refer **ANNEXURE – 6** for the requisite format)	(Upload)

Details of Machinery

S. No	Name of the machine with specifications	Condition of Machine	Imported directly by entrepreneur	Name of Supplier	Supplier GST Number	Date of placement of order (DD/MM/YY YY)	e-way Bill No	Bill Date (DD/MM/Y YYY)	Amount of the bill including freight, Insurance, taxes, etc. (in lakhs)

Have you availed any special

GO from GoAP: Yes/No

IfYes,

1. Eligible investment subsidy % as perGO:
2. Upload the GO: (Auto populated) IfNo,
3. Eligible investment subsidy % as per applicable policy:

Total Eligible Value of Plant and Machinery (in INR): (Auto populated)

Computed Cost for Land, Factory and Machinery

S.No.	Parameter	Value
1	Eligible cost of land for investment subsidy	
2	Eligible cost of factory, building for investment subsidy	
3	Eligible cost of machinery for investment subsidy	
4	Total eligible capital investment	
5	Eligible investment subsidy in %	
6	Eligible investment subsidy in % as per the application date	
7	Total Eligible investment subsidy (Value)	

Total Eligible Value of Decarbonization Project (Only eligible project) (in INR):

Cost of building, plant and Machinery

S.No.	Parameter	Value
1		
2		
3		
4		
5		
6		
7		

ANNEXURE – 11 - Self-Computation Sheet For Eligible Units For Skill Upgradation Cost

1	Name of the skill development programme	
2	Name of the institute giving the training	
3	No. of employees who underwent the training	
4	Expenditure incurred for the training	
5	Amount Claimed as per eligibility in the policy (INR)	

ANNEXURE – 12 - Application Form To Industries Department For Claiming SGST Incentive

S.No.	Parameter	Value
1	Andhra Pradesh GST	
2	Andhra Pradesh GST Registration Date	
3	GSTR 2A	
4	GSTR 3B	
5	Tax Paid Receipts	

Production Details for the Financial Year

S.No.	Line of Activity	Production Quantity in FY	Prevailing Tax Rate

Have you availed any special incentives from Government of Andhra Pradesh: Yes/No If Yes, upload G.O

SGST amount paid by the enterprise for financial year of goods manufactured by the enterprise in state of Andhra Pradesh (inINR) (As certified by the Commercial Tax Department).

S.No.	From	To	Input SGST Paid	Output SGST Paid	Net SGST	Eligible % of SGST	Eligible % of SGST as per Application Date	Eligible SGST reimbursement amount

ANNEXURE – 12A - (FORM A) Application-Cum Certification of Sales Tax Department Showing Tax Paid By the Enterprise

YEAR - 20 - 20

To:

The Assistant Commissioner of State Tax,

_____ Circle

Sir,

I am to request you to Certify for reimbursement of Net SGST ____% under the _____-----_____Policy 20__ to 20__

1. Name of the Enterprise/Industry and Address.

Name of the Enter prise / Industry and address (Administrative office)	

2. Name of the goods manufactured in Andhra Pradesh in his own Enterprise/industry.

Unit name:		
Item wise production details during the Year:	Units	Qty.
a)		
b)		
c)		
Total		

3. SGST paid by the Enterprise/industry under the Andhra Pradesh Goods and Services Tax Act, 2017 for the year: 20 - 20 (Three Units put together)

Sl.No	Description	Gross SGST Payable in Rs.	SGST Paid through ITC in Rs.	SGST Net Cash Paid in Rs.	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1-A	SGST paid on Goods Produced in the units to which incentives granted and sold				Eligible for incentive

4. Name of the Bank with its branch

Name and bank account No. through Which the payment was made:

I duly verify that all the facts and figures furnished above are correct.

Station : Signature of Authorized Person

Date : with Firm/Office Seal.

(Proprietor/Partner/Managing Director/Director)

(Stike out whichever is not applicable)

Annexures :

1. Statement showing the details of turnover, Tax due, Tax paid (through ITC and Cash paid , Reverse charge in separate columns) and date of Filing of 3B returns during the financial year (Tax period March to Feb)

ANNEXURES

- Production unit wise for which incentives granted
- Production unit wise for which no incentives granted, if applicable
- Trading (purchased and sold), Consolidated (MFG and Trading in AP)
- SGST ITC utilized for payment of IGST due (in relation to the inter-state sales from the production units which are permitted for incentives.

2. Dealer wise sales details of the products manufactured in the incentivized

units during the year with Turnover, SGST due on the sales (1st sales by incentive holder) along with the commodity dealt by the buyer and purpose (consumption or sales)

3. Declaration by the tax payer (incentive holder) stating that
    - the buyers from the incentive holder are generally not permitted for inter-state transactions of the commodity that is purchased from them.
    - In case if buyers from the incentive holder have effected inter-state sales (IGST) of the same commodity, accepting the restriction of the claim to the extent of SGST ITC is adjusted towards IGST payment

Declaration:

We hereby undertake that in order to assure that the claim of incentive will be confined to the amount of SGST accrued and retained by the State of A.P out of the sales by the products produced in the incentivized units located in the State of Andhra Pradesh. In order to ensure, the following precautions will be initiated.

A. C.A. certification stating the details of the SGST ITC utilized for the payment of IGST due on the sales affected by us will be filed and also assure that the same will be reduced from the claim of incentive.
B. We generally not permit the buyer to effect any inter-state sales of the products produced within the unit/s granted for availement of Industrial Incentives.
    - A letter or declaration from our buyers will be furnished in case the goods are purchased for their consumption and the total SGST relating to sales to them will be claimed without any restriction.
    - In respect of inter-state sales by the buyers who purchased from us and adjusted the ITC of SGST against the liability of IGST, the same will be restricted from our claim.
    - Any claim which is found that SGST adjusted against IGST liability is claimed involved in trading, double the amount of the same in addition to the SGST component may be restricted from our claim at any point of time.
C. We will furnish the details as prescribed by the Department of Industries

Station: Signature of Authorized

Person

Date: with Firm/Office Seal.

(Proprietor/Partner/Managing Director/Director)

(Strike out whichever is not applicable)

CERTIFICATE

It is certified that all the facts and figures furnished by the Enterprise is verified with the returns and found that the Net SGST Payable, SGST paid though ITC and SGST Net Cash paid for the year 20 - 20 are as under:

A.

Sl.No	**Description**	**Gross SGST Payable in Rs.**	**SGST Paid through ITC in Rs.**	**SGST Net Cash Paid in Rs.**	**Remarks**
(a)	(b)	(c)	(d)	(e)	(f)
1-A	SGST paid on Goods Produced in the units to which incentives granted and sold (other than paid under RCM)				Eligible for incentive

Place:

Date:

ASSISTANT COMMISSIONER (ST)

Official Seal

Note: This application form, if photocopied must be exactly as per original & it must be both sides of the page.

N YUVARAJ
SECRETARY TO GOVERNMENT